

Gilliam County Budget Committee
April 25, 2018 Minutes

Present were: Judge Steve Shaffer, Commissioner Michael Weimar, Budget Officer Nathan Hammer, Committee members Brad Anderson and Gary Miller and County Recorder Mary Dyer. Commissioner Leslie Wetherell and Committee member Paul Barnett were absent.

Judge Shaffer opened the meeting at 2:10 p.m.

Gary Miller nominated Brad Anderson as Budget Committee Chair, second by Judge Shaffer. All in favor; motion carried.

Brad Anderson nominated Gary Miller as Budget Committee Vice-Chair, second by Judge Shaffer. All in favor; motion carried.

The minutes of the last meeting of the Budget Committee will be approved at the next meeting.

Budget Officer Nathan Hammer read the attached budget message.

Hammer presented an overview of changes from the current budget to the proposed budget, referring to the 2018-19 Worksheet (also attached) He explained that the lines highlighted were changes totaling \$2,500 or more.

Additional changes that came up during the meeting were:

- Page 2 – Juvenile Prevention “Plan” should be Juvenile Prevention “Program”.
- Page 5 – County Court
 - Amount for Human Resources Risk Management covers costs associated with contracting with LGPI for salary survey, job descriptions, etc. Judge Shaffer discussed the expanding requirements of Risk Management and Human Relations.
 - \$120,000 allocated for Frontier Telenet covered service update agreements and other costs associated with the dissolution of Frontier Digital.
- Page 7 – District Attorney –

- A \$3,000 increase in Special Investigations is due to an uptick in crime in the area.
 - The Continuing Education grant is actually a different , but serves the same purpose.
 - The reduction in the VOCA grant from \$23,000 to \$11,221 reflects \$11,500 carried over from last year.
- Page 12 – Sheriff’s Office
 - Salaries reflect increases requested by Sheriff Bettencourt, pending Court approval.
 - Amount for police car replacement is probably for two cars. Sheriff Bettencourt will be asked to confirm.
 - \$84,000 in grant expenditures reflects funds coming into lines 101-100.
- Page 14 – Treasurer – \$6,500 increase in Schools/Conventions reflect plans for more training, including training for part-time deputy treasurer hired in September.
- Page 17 – Senior Programs
 - No net change, but combines current half-time Family Services and half-time Transportation, thus creating a single budget.
 - Increases in training may, in part, reflect training associated with senior programs switch from MCCOG to CAPECO. Sabrina Wagenaar will be asked to clarify.
- Page 20 – Special Non-Departmental
 - The County’s telephone system is outdated and at the end of its support life. However, the decrease reflects an amount thought to be sufficient for the coming budget year.
 - Technology and hardware increase reflects a planned software conversion, currently in the bidding/planning stages.
 - An increase in Website Design and Maintenance is the result of lower-than-expected costs associated with conversion to a new website, part of which was done in-house.
 - Predator Control was increased from \$67,202 to \$70,261.
- Page 22 – Road Department

- The Lonerock Bridge fund will be funded by a grant from the State of Oregon (reflected below). The Road Department provided an in-kind match consisting of services, etc.
 - County Apportionment/HB 217 reflects amount estimated the County will receive.
 - Road Department salaries are based on the maximum COLA increase, but amounts may not be correct.
 - Re: CDL physicals cost increase from \$1,800 to \$18,000, Roadmaster Dewey Kennedy indicated he expects physicals to be more expensive and in-depth. He will be asked for confirmation.
- Page 27 – Weed Control – The Committee inquired why the amount budgeted for chemicals has decreased from \$45,145 to \$35,000. Hammer commented that the amount may have been increased more than necessary last year. Weed Control Officer Don Farrar will be asked to clarify.
 - Page 31 – Grain Lab – Hammer explained that the Grain Lab, vacated by the Port Commission in April, 2017, is budgeted separately from the Industrial Park.
 - Building Maintenance for the Grain Lab decreased from \$82,500 to \$70,500
 - Page 38 – Economic Enhancement
 - A significant decrease in beginning fund balance reflects correction of an underestimation.
 - Host fees are up due to increases in volume.
 - Allocations to Cities of Arlington, Condon and Lonerock are estimates based on percentages set forth by County statute.
 - Page 44 – Gilliam County Library
 - \$3,100 decrease in propane and electricity is due the library's switch to heat pump.
 - \$3,500 decrease in telephone and Internet due to overestimation last year.
 - Page 49 – Debt Service – currently inactive, other than receipt of lease payments and investment earnings. No debt is expected.
 - Page 50 – An increase in State treasurer payments reflect correction of an underpayment due to system errors.

- Page 51 – Pennington Fund – all unappropriated. Commissioner Weimar discussed the possibility of using the funds to create a reserve fund for maintenance of County roads and buildings.

Judge Shaffer briefly outlined funding requests by organizations for 2018-19. Organizations requesting increases include Condon Child Care, Arlington Public Schools (for re-roof of high school), USDA Wildlife Services and Port of Arlington.

Judge Shaffer asked the committee to consider focusing more money on education.

The next meeting of the Gilliam County Budget Committee is scheduled for Wednesday, May 9 at 8 a.m.

The meeting was adjourned at 4:00 p.m.

Brad Anderson, Budget Committee Chair

Recorder: Mary Dyer