

6-06-18

Judge Shaffer called the regular Gilliam County Court meeting to order at 10:00 a.m. at the Gilliam County Courthouse in Condon, Oregon. Present were Judge Steve Shaffer, Commissioner Michael Weimar, Commissioner Leslie Wetherell, Court Administrator Sandy McKay and Recorder Mary Dyer. Legal Counsel Ruben Cleaveland arrived later in the meeting

IN THE MATTER OF CHANGES TO THE AGENDA

Judge Shaffer announced no changes to the Agenda; however, in response to a query by Commissioner Weimar, he confirmed that South Gilliam County Special Project Grants would be reviewed but not awarded during today's meeting.

IN THE MATTER OF PUBLIC COMMENT

Tom Wolff, Columbia Basin Electric Cooperative General Manager read a prepared statement in which he expressed concern about an article in the May 1 East Oregonian regarding County Fiber Consultant Joe Franell's recent purchase of Eastern Oregon Telecom. He said that during the past four years, Franell and his business partners have been negotiating on an existing for-profit broadband host and ISP business, with an intent to expand broadband delivery service to anything east of the Cascade Range. Wolff commented that he had been present in executive sessions in which sensitive information was shared with Franell by the County, City of Condon and Frontier Telenet regarding the Arlington to Condon fiber build at the same time Franell was planning to set up a private enterprise. He said that now, Franell has all the customer lists and current and proposed pricing plans, preferred fiber routes, current wholesale pricing negotiations, etc.

Wolff asked the County three questions:

- 1) Did you, Judge Shaffer and/or Commissioners, know the independent contractor had a personal, ulterior motive in his role as a confidential consultant with the County?
- 2) If so, when did you become aware of this relationship?
- 3) When you became aware, why didn't you immediately share this ulterior relationship with your then-confidential negotiating fiber broadband partners?

Judge Shaffer responded that Franell was contacted because of his role on the Oregon Business Broadband Advisory Council at a time that the County was seeking assistance in building bridges and finding common ground with the City of Condon. Judge Shaffer and Commissioners Weimar and Wetherell all indicated they had no knowledge that Franell was planning to separate from Umatilla Electric until the article appeared in the East-Oregonian.

Judge Shaffer asked Commissioners Weimar and Wetherell if they were aware that the County, City and Frontier Telenet are all in competition for business, and asked Wolff if that was his understanding. Wolff said it has been CBEC's goal to facilitate the roll-out of high speed broadband fiber to all members, and if there is a private enterprise that is willing and able to do that, CBEC will support that. He commented that all along, he has felt that the Gilliam County has been very defensive of Frontier Telenet and their existing network.

Lori Anderson, Chair of CBEC Board of Directors, commented that Franell should have discussed the matter with entities he was working with, and should have revealed a potential conflict of interest to the Court.

IN THE MATTER OF APPLICATION FOR GILLIAM COUNTY RIGHTS OF WAY

The Court discussed Zayo's application for activities in Gilliam County Rights of Way. The application, which involves installation of 1 ¼-inch conduits through Gilliam County on multiple county roads, was reviewed and approved by Roadmaster Dewey Kennedy and Susie Anderson, Interim Planning Director.

Motion by Commissioner Weimar, second by Commissioner Wetherell, to approve an Application for Gilliam County Rights of Way on roads named in application. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF DMV LEASE AGREEMENT

The Court discussed a Department of Motor Vehicles request that the County sign a new contract for DMV services in Gilliam County, which involved significant changes, including those associated with ADA requirements. Ruben Cleaveland made certain changes and returned the proposed agreement to the Department of Administrative Services, but the State didn't accept the suggestions and responded that service to Gilliam County is a favor that could easily be withdrawn.

Judge Shaffer reported that he contacted legislative representatives, who in turn contacted DMV/DAS, and was assured that DMV isn't pulling service from the County, and that the letter from DAS was out of line. However, it will be necessary to look at the County's ability to meet ADA requirements. Court Administrator Sandy McKay said that no specifics have yet been provided.

IN THE MATTER OF FIRE SERVICES COORDINATOR SEMI-ANNUAL REPORT

Gilliam County Fire Services Coordinator Shannon Coppock provided a semi-annual report, which included the following:

- North Gilliam County has already had several small fires this spring, but none in South Gilliam County to date.

- North Gilliam RFPD is seeking bids for a new wildland/urban interface truck to be used for both structure and wildland fires with certain limitations.
- Several trainings have been provided for Gilliam County responders this year, including a FLAG (Flammable Liquids and Gases) training and hands-on training for propane emergencies. A number of the trainings have involved multiple agencies, sometimes provided by outside instructors. Regular weekly trainings continue.
- Coppock taught Fire Safety to Condon High School students for the fourth year. A Wildland Fire class was attended by two students from Condon, one from Mitchell and one from Spray.
- A new Facebook group for both North and South Gilliam County Fire Districts will be used to provide helpful information and announcements to County residents.
- South Gilliam RFPD received a \$10,000 TransCanada grant with funds used to purchase a mobile repeater. Once programmed, the repeater will allow a means of communication in incidents where there is currently little or no communication capability.
- South Gilliam RFPD will apply for a grant from Northwest Farm Credit Services which will help offset the cost of two infrared imaging units.
- The Region 9 Fire Defense Board is discussing renewal of a mutual aid agreement between agencies in the Region, which includes Gilliam, Morrow and Umatilla Counties.
- Coppock is participating in the Natural Hazards Mitigation Planning meetings. She also attended the Oregon Preparedness Conference in Sunriver, and traveled to John Day for a Critical Incident Stress Management training.

IN THE MATTER OF COMMUNITY COUNSELING SOLUTIONS UPDATE

Kimberly Lindsay, CCS Mental Health Director, provided a copy of Community Counseling Solution's Strategic Plan for 2018-20. She also discussed Crisis Funding, which as a result of a Department of Justice lawsuit, must be provided to all counties. Lindsay said CCS already had a mobile crisis program in place, but the State is required to provide funding nonetheless. The funding, in the amount of \$100,000, will be used to

fund a full-time, master's level clinician who will provide on-call weekend and after hours mental health services to Gilliam, Wheeler and Morrow Counties.

IN THE MATTER OF MARIJUANA TAX FUNDS REQUEST

Lindsay told the Court that a percentage of marijuana sales taxes in the State of Oregon must be provided to counties for drug and alcohol prevention and treatment. Treasurer Nathan Hammer noted that the County has a pre-existing contract with the State, and Lindsay said it's just a matter of the Court deciding how the funds (approximately \$5,000) will be used.

Commissioner Weimar said it recently came to his attention that a person who needed assistance didn't get the help he needed, and Lindsay said she would follow up on that concern.

The Court reached a consensus to distribute the funds to CCS.

IN THE MATTER OF PUBLIC HEARING: ADOPTION OF FY 2017-18 BUDGET

Judge Shaffer opened the public hearing at 11:05 a.m., noting that the purpose of the hearing was to receive public comment and respond to questions regarding Resolution No. 2018-19 adopting budget, making appropriations and imposing taxes for fiscal year July 1, 2018 to June 30, 2019.

Hearing no public comment, Judge Shaffer closed the Public Hearing at 11:10 a.m.

Treasurer Nathan Hammer explained two changes to the approved budget: an increase in the Sherriff's Office fuel budget from \$30,000 to \$38,000, and correction of a typo which was corrected from \$20,000 to \$25,000. Both adjustments are under the 10% allowed by Oregon State law.

Commissioner Wetherell suggested less detail on the appropriations resolution that might simplify the budget process. The Court, and Hammer, agreed to discuss the matter in more detail later.

MOTION by Commissioner Wetherell, second by Commissioner Weimar, to approve Resolution No. 2018-19 Fiscal Year Budget; Making Appropriations, Imposing and Categorizing Taxes in the amount of \$54,905,886 and a tax rate of 3.8450% per \$1,000. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF 2018-19 HOMESTEAD REBATE PROGRAM PAYMENT

MOTION by Commissioner Weimar, second by Commissioner Wetherell, to approve Homestead Rebate Program 2018-19 payment in the amount of \$458,065 in the Economic Enhancement line item at 100% of property tax bill, not to exceed a maximum of \$500 per qualifying household. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF CHANGES TO SWCD LOAN STRUCTURE

The Court discussed possible changes in structure of the Soil and Water Conservation District loan. Ruben Cleaveland recommended two contracts – one designating payments of interest only, set at 3%, for the first 10 years, followed at that time by a second contract designating principal and interest for the second 10 years.

Cleaveland commented that it's impossible to predict interest rates and it would be simpler to sit down with all parties and determine the appropriate interest rate at that time. He said SWCD should see separate contracts as a benefit that would free them to make other decisions at the time, such as bank loans or grants.

Nathan Hammer agreed with the recommendation, but said there should be some security for SWCD that the money will be there. Judge Shaffer also agreed that there should be some guarantee of a loan. Commissioner Wetherell asked who would be responsible for making sure the loan is in place at that time, and Hammer said responsibility would be unchanged (Treasurer). Commissioner Weimar commented that loans are not the Court's expertise, and also disagreed with Judge Shaffer's suggestion that the interest rate be capped.

Cleaveland reiterated his suggestion to review and establish a second contract in ten years, and that the initial contract could include terms to ensure the County will continue to supply the loan at that time.

Commissioner Weimar said he thinks one document would work, with parts A and B, noting that the interest rate will be evaluated in 10 years.

Judge Shaffer commented that the County has given money to other entities, often in grant form, and that the goal is to get the SWCD into a new building.

After continued discussion, the Court reached a consensus to amend the promissory note stating that after 10 years, the loan will be converted to principal and interest for 10 years, with interest rates to be set between the Local Government Investment Pool rates and current bank rates.

IN THE MATTER OF PORT OF ARLINGTON REQUEST FOR FUNDING

Peter Mitchell, Arlington Port Manager/County Economic Director, was present to request funding for an irrigation project in the Willow Creek area. Also present were Ron Wilson, Chair of Arlington Port Board of Directors and Kip Krebs of the Lower Willow Creek irrigation committee.

Krebs explained that he represents farmers, ranchers and land owners who, during the last 10 years, have been affected by an increasing lack of water. He explained that water converts low-dollar land to high-dollar land, thus greatly increasing the value of the land, resulting in more tax to the County, more employees to support local business, etc.

Mitchell said the Port has been working to create an infrastructure at Shutler Industrial Park, including what to do with the wastewater. He also said the City of Arlington has

water rights to remove water from the river at Arlington and Willow Creek properties, and that the Port views the project as their #1 project for economic development in the County.

Wilson said the next step is a feasibility study, noting that \$100,000 was requested by the Port and subsequently declined during the budget process. Judge Shaffer asked about the extent of the project. Krebs said that would need to be determined, but the more acreage that can be provided with water, the better. He also said that the railroad right of way, including concrete pillars in some areas, would be a benefit.

Commissioner Weimar asked if the entire project would be within Gilliam County, and Mitchell said there are mechanisms in place for an Intergovernmental Agreement with Morrow County, which would have to be worked out. He said that more land owners means overhead expenses could be shared, and noted that some landowners have existing water rights that could be used to supplement the project. In response to a question by Commissioner Weimar, Mitchell said the committee isn't yet a legal entity. Commissioner Wetherell asked if the City is on board with the project and Mitchell said the City has indicated an interest in leasing water rights. She also asked about the cost involved in a feasibility study and asked if farmers, City of Arlington and other entities would be sharing the expense. Mitchell said the Port invests staff time and resources, while the City of Arlington has some money in its budget, but not a lot. Commissioner Wetherell said it would have been good to hear from the City, since it's their water and their lease. She also expressed concern that the County could potentially provide \$100,000 for the study and the City could later back out of the project or decline to participate.

Commissioner Weimar asked if anything has been placed in writing, and Mitchell said the matter has been discussed at City Council and the City is processing the information. Mitchell said that although the request is for \$100,000, a lesser amount would pay for a less detailed study. He also said the study could be done in stages with payments made over time.

Commissioner Wetherell said it would be good to see Morrow County kick in some funds. Mitchell stated that the project won't live or die depending on the City of Arlington's water rights, that landowner water rights are just as important as water from the City of Arlington, and that there may be other sources as well.

Judge Shaffer agreed this is a good project and said he would like to see more "skin in the game" from the Port, maybe with a County/Port split. Wilson said the Port has funding for staff and operations but is careful about spending for other purposes.

Commissioner Weimar also agreed the project would be beneficial and suggested that the Court should provide the funding, but must hold the Port's feet to the fire with regular communication that was lacking in the Grain Lab. Judge Shaffer agreed that the project would have huge economic impact, and would be well worth \$100,000 to take a closer look. Funding alternatives were discussed.

MOTION by Commissioner Weimar, second by Commissioner Wetherell, to grant \$100,000 to the Port of Arlington from SIP discretionary funds for a water feasibility study for the Willow Creek-Eight Mile area. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; Motion Carried.

At this point, Ruben Cleaveland stated for the record that he is also legal counsel for the Port of Arlington, which creates a potential conflict of interest. He said he would provide proper documentation if he is ever asked to advocate for one to the detriment of the other.

IN THE MATTER OF EXECUTIVE SESSION

Judge Shaffer declared the meeting to be in Executive Session pursuant to ORS 192.660 (2)(d) labor negotiations, at 1:15 p.m. Separate minutes were taken and will be filed in the office of the County Clerk.

RECONVENED: The regular meeting was reconvened by Judge Shaffer at 1:55 p.m. No further discussion took place, and no decisions were made.

IN THE MATTER OF JULY MEETING SCHEDULE

The Court agreed to cancel July 4 and 18 regular Court meetings due to the July 4 holiday, and instead, to meet July 11 only. The regular schedule will resume in August.

IN THE MATTER OF SOUTH GILLIAM COUNTY SPECIAL PROJECTS GRANT

The Court reviewed South Gilliam County Special Project grant requests. Judge Shaffer told the Court that \$12,000 granted to the Historical Society last year wasn't utilized, so the funds were rolled over to this year, bringing available funds to a total of \$91,644. The Court also determined that a request for \$785,000 was beyond the scope of the program. With that amount subtracted, total requests total \$113,000, thus creating a need to cut requests by approximately \$21,000.

- Commissioner Wetherell expressed concern about the **Young Life** request, which was also discussed last year. She said that while she's sure the program has merit, it sets a precedence and opens the possibility of requests from other faith-based entities in the County. Young Life committee chair Tammie Birkeland spoke in favor of the request, noting that Young Life is a non-denominational program that reaches kids that are "the furthest out." She told the Court that there are 36 students in Condon High School, and that 16 are involved in the program. Commissioner Wetherell asked if any youth from Arlington participate, and Birkeland said no, but there are a few from Fossil, although Wheeler County Court hasn't been asked to provide funding. Commissioner Weimar asked if the request would be made yearly and Commissioner Wetherell commented that it isn't the intent of the Special Projects to provide annual operating funds to

entities. Commissioner Weimar noted that some entities do return for funding every year.

Ruben Cleaveland discussed the Church-State aspect and said there are no guarantees that a grant to the organization wouldn't be challenged. He advised that the process for application must be neutral, that the County can't be involved with anything other than basic funding, and that the Court must be sure all proper safeguards are in place. The Court agreed to keep the request on the table, which led to discussions on requests by the Condon Senior Meal Site for funding of a dishwasher located in the United Church of Christ, and by Lonerock Community Church for a new roof.

- Shirley Ludlow, representative for the Nutritional Meal Site Board of Directors, told the Court that the **Condon Senior Meal Site** provides meals for 55 people every week, plus take-outs. She also noted that UCC has always been a community church, used for a number of functions, including weddings and funerals. Teddy Fennern reported that the Senior Meal Site received a perfect score after a recent inspection.
- The Court considered requests by the **Condon Chamber of Commerce** for events, and the **City of Condon** for a variable frequency drive for wells at the golf course.
- Regarding a request from **Condon Child Care**, board member Teddy Fennern explained that the organization's request would fund provision of food packages that would be sent home with kids every Friday during the summer, in hopes of providing nutrition over the weekend.
- Commissioner Wetherell asked about the **Condon Elks Club's** request and inquired if there are any issues involved with funding a private organization. Commissioner Weimar said that although the Club is a private organization, it also serves as a community center for many community functions, including youth functions. Condon City Administrator Kathryn Greiner noted that the fence, which would allow the Club to hold outdoor beer gardens without portable livestock fencing currently used, has been approved by the City Council and the City Planning Department. She also explained that the fence would be a permanent structure matching railing at the Memorial Hall and the ESD Building.
- The Court returned to a discussion of **Lonerock Church** and the historical significance of the building. Community Development Director Rachel Weinstein spoke in favor of funding, as the iconic building is frequently used for marketing

purposes by the John Day River Territory/Oregon Tourism Commission, and is the site of an informational kiosk. She mentioned that Lonerock receives a surprising number of visitors who want to see the Church and the Rock.

- Weinstein also spoke in favor of the **Condon Education Foundation's** request for funding for art education. She said that Art in the Schools is a valuable enrichment program that won't happen without County funding.
- Regarding the **Condon Golf Course** project previously discussed, Judge Shaffer suggested that the money could be funded by the Recreation line item.

Commissioners Weimar and Wetherell both indicated they needed to consider the proposals, and the matter was tabled until the June 20 meeting.

IN THE MATTER OF WAREHOUSE DEMOLITION PROJECT

Jeff Schott of Pillar Consulting was present for a discussion on demolition of the warehouse building located behind the City Library. Judge Shaffer asked Schott if he found anything salvageable, and Schott said that other than the possibility of some old lumber, there are no large timbers and very little salvageable material. Commissioner Wetherell asked if there have been discussions about plans for the area, and Judge Shaffer said there are no plans currently. Judge Shaffer also noted the dangerous condition of the sidewalk on the south side of the building, and that it would be foolish to invest in new sidewalks before demolition of the building is completed.

Jeff Schott explained there have been some past discussions about potential uses for the building, but it would be difficult to bring the structure to any level of safety.

Commissioner Wetherell asked if the structure could be used to house County buses, and Schott said it wasn't feasible for a variety of reasons. Commissioner Wetherell felt that the Court had decided that the County Road Dept. had been asked to remove the uneven concrete and replace with gravel. Judge Shaffer stated that he was unsure if gravel would be an acceptable alternative to the current condition.

Commissioner Weimar asked about the \$11,000 cost for engineering, and Schott explained that project management for demolition would be \$6,600, but management of additional projects such as parking lot, storm drains, etc. would create additional management costs. He also said those additional projects would wait.

The Court agreed to table the matter.

IN THE MATTER OF SHERIFF'S OFFICE REQUEST FOR STAFF RAISES

The Court discussed Sheriff Bettencourt's previous request for increases in salaries for Lt. John Terland, Corp. Wes Garth, and Office Manager/EMS Director Chris Fitzsimmons.

Sheriff Bettencourt reiterated many of the concerns he expressed at the last meeting, noting that difficulty in finding qualified people is a problem across the state. Discussion continued regarding percentages in relation to the current salary scale, and also increases for certifications.

MOTION by Commissioner Weimar, second by Commissioner Wetherell, that the positions of Lieutenant, Corporal and Emergency Services Manager base salaries will be increased by 4 percent each, effective July 1. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF FIBER PROJECT MANAGER SERVICES AGREEMENT

The Court agreed to move forward with an agreement with Adam Haas, who will serve as consultant for the upcoming fiber project at a rate of \$150 per hour. The Court agreed with Commissioner Wetherell's suggestion that Haas work with Ruben Cleaveland on any comments, revisions or suggestions that may arise, which might be simpler and less expensive than working with fiber attorney Jim Deason. However, Judge Shaffer disagreed with Commissioner Weimar's comments about the process being more complicated with Deason, and remarked that things moved smoothly with Deason in Sherman County. Cleaveland indicated he was willing to work with Haas in that capacity.

IN THE MATTER OF 2018-19 INTERNSHIP PROGRAM

The Court discussed the college internship program created last year by Alan Cunningham. SWCD is considering hiring an intern, but has a number of questions regarding how the person is chosen, i.e., if there are other applicants, etc. Judge Shaffer agreed that while the program is good, the lack of information is a red flag. Commissioner Weimar suggested that entities involved in the internship program should assume responsibility, with certain guidelines set forth by the Court. Judge Shaffer noted that Oregon State Parks don't want the responsibility at this time, but the program is being re-evaluated "higher up." The Court also noted that the proposed program includes four internships involving college students (or college-bound students), with a career focus. In that light, an internship proposed by Transportation Coordinator Marla Davis may not be a good fit for this particular program.

IN THE MATTER OF SECOND AMENDMENT PRESERVATION RESOLUTION

The Court briefly discussed a Second Amendment Preservation Resolution which was drafted by staff.

MOTION by Commissioner Weimar, second by Judge Shaffer, to approved Resolution 2018-08 in the matter of supporting the Second Amendment of the United States Constitution. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF COURT STENOGRAPHER CONTRACTING

Ruben Cleaveland noted that he has advised the Court that because expense associated with a Court Stenographer will exceed \$10,000 in the coming fiscal year, bids should be requested according to Oregon Public Contract Rules. Judge Shaffer noted that per the County's Public Contracting Rules for Intermediate Contracting, a request for proposals had been created and will run in the Times Journal twice in an attempt to solicit three proposals. Cleaveland noted that while cost is a consideration, the Court can select the person best suited for the job.

IN THE MATTER OF WASTE-MANAGEMENT – METRO CONTRACT

Judge Shaffer reported that Portland Metro has selected Columbia Ridge landfill to receive 100 percent of solid waste, but if negotiations fail, other entities are still in the game. However, Judge Shaffer said he has yet to receive official notification.

IN THE MATTER OF CORRESPONDENCE

Judge Shaffer discussed a letter submitted by Tom Rietmann to Greg Walden thanking Walden for honoring Earl Pryor for his service to the State and Gilliam County. Rietmann also noted he has long advocated for designating the appropriate use for a given piece of land with room for wilderness, public parks and recreational areas. However, he expressed concern about federal policy and suggested that grazing restrictions on CRP need to be relaxed, and that BLM shouldn't be acquiring private land and then removing cattle grazing. He suggested that a "no net loss of private land" rule might help.

IN THE MATTER OF APRIL 16 AND MAY 16 EXECUTIVE SESSION MINUTES

Approval of April 16 and May 16 executive session minutes was tabled until commissioners have opportunities to review.

IN THE MATTER OF MAY 16 REGULAR MEETING MINUTES

Approval of May 16 regular session minutes was tabled until Commissioners have an opportunity to review.

IN THE MATTER OF MAY CLAIMS

MOTION by Commissioner Weimar, second by Commissioner Wetherell, to approve May claims pending review. Shaffer – Yes; Weimar – Yes; Wetherell – Yes; **Motion Carried.**

IN THE MATTER OF COURT MEMBER REPORTS

Commissioner Wetherell:

- toured the Condon Child Care center, since she was unable to attend the grand opening.
- viewed the warehouse building.

Commissioner Weimar:

- attended the Child Care Center grand opening.
- inquired about the current contract with former Court Administrator Leanne Durfey. Judge Shaffer indicated Durfey works 20 hours per week at the same hourly rate she received prior, as well as health care benefits for May and June.

Judge Shaffer:

- also toured the Condon Child Care Center.
- met with Waste Management regarding the Metro contract.
- attended recent management training, which was “fantastic.”
- attended a meeting of the 911 User Board.
- attended a CIS Human Resources round table, also attended by City of Condon and Wheeler County.

IN THE MATTER OF PLANNING DIRECTOR

Judge Shaffer told the Court that County Planner Michelle Colby is currently recuperating from a second surgery; timeline for her return is unknown. Friday is the last day for interim planner Susie Anderson. Nick Kraemer will cover aggregate matters, and Smith is looking for a possible consultant that can serve in Colby’s absence. Lori Timmons, a consultant from Pendleton, may be the best option.

IN THE MATTER OF THE NEXT COURT MEETING

The next regular Gilliam County Court meeting will be held Wednesday, June 20, 2018, beginning at 10:00 a.m. at the North Gilliam County Fire Protection Building in Arlington, Oregon.

It appearing to the Court that there was no further business to be conducted at this time and no additional matters to be considered, Judge Shaffer adjourned the meeting at 4:15 p.m.

GILLIAM COUNTY COURT

By _____

Steve Shaffer, Judge

By _____

Michael Weimar, Commissioner

By _____

Leslie Wetherell, Commissioner

Mary H. Dyer/Recorder _____