

**5-2-2012**

Judge Shaw opened the regular Gilliam County Court meeting at 10:00 a.m. on Wednesday, May 2, 2012 at the Gilliam County Courthouse-Condon, Oregon.

County Court Members Present: Judge Patricia Shaw, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

IN THE MATTER OF ADDITIONS/REVISIONS TO AGENDA

Judge Shaw and Commissioner Gronquist added the following items to the agenda.

- Condon High School graduation party fund request
- Change Order for Condon swimming pool project
- Road Department job opening
- Greater Eastern Oregon Development Corporation discussion

IN THE MATTER OF CONDON SENIOR CLASS

Condon High School Senior class representatives Joseph Greiner, Cole Thomas and Jacob Reitman presented a request for a donation to the alcohol and drug free graduation party. It was noted the event will be held at the Elk's Lodge and will provide activities, food and prizes. Surrounding area students will be invited and the event is open to high school students and people up to 20 years of age.

MOTION: Commissioner Gronquist moved to approve a \$200 donation to the Condon High School alcohol and drug free graduation party.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF CONDON SWIMMING POOL

City of Condon Administrator Kathryn Greiner provided the Court with the 2012 Condon Swimming Pool schedule and rate information.

IN THE MATTER OF ROB MYERS CONTRACT RENEWAL

Consultant Rob Myers was present to discuss the renewal of Personal Service Agreement between Gilliam County and Robert E. Myers & Associates, LLC.

Myers reported since the inception of the agreement duties which were primarily transportation and other county requested lobbying have changed. Myers concurs the services required at this time do not justify \$1,000 a month and agrees the contract needs updated. He mentioned when in Salem or traveling to perform lobbying and consulting duties he pays his own expenses. Myers spoke about his role in telecommunications and how it connects with Gilliam County and noted he is administrator of Frontier Telenet. He also mentioned he is project manager for the Gilliam County Rural Internet project. Judge Shaw asked Myers to contact Community Development Director Michelle Colby with updates on the Rural Internet project.

Myers will develop a scope of work and meet with Judge Shaw. The matter will be added to May 16, 2012 Court agenda.

#### IN THE MATTER OF CONDON POOL CONTRACT CHANGE ORDER NO. 3

Judge Shaw reported the Condon Pool project reported some concrete availability issues which caused some delay in work. Griffin Construction, LLC submitted Change Order No. 3 in the amount of \$2,037, to compensate for the additional work required.

MOTION: Commissioner Weimar moved to approve the Change Order No. 3 in the amount of \$2,037 for the Condon Pool improvements to Griffin Construction, LLC.

SECOND: Commissioner Gronquist.

Vote: 3-0  
Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar  
No: None  
Abstained: None  
Absent: None  
Motion Passed.

#### IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Weimar moved to approve the consent agenda including: April 18, 2012 regular meeting minutes, April 18 2012 Executive Session minutes and April 2012 claims pending review.

SECOND: Commissioner Gronquist.

Vote: 3-0  
Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar  
No: None  
Abstained: None  
Absent: None

Motion Passed.

#### IN THE MATTER OF ROAD DEPARTMENT JOB OPENING

Judge Shaw reported Roadmaster Dewey Kennedy received verbal resignation from Robert Mallgren who plans on retiring June 12, 2012. It was noted there is no written resignation letter. The position has been posted.

#### IN THE MATTER OF TREASURER QUARTERLY REPORT

Treasurer Alcenia Wright reported the following:

- Ness & Campbell Crane lease payments are delinquent by almost two months. Other leases are up to date.
- Gilliam County has a \$72,000 credit with WI, Inc. for concrete. Discussion on the issue with the pool concrete order.
- Revenue from Shutler Station Industrial Park lease payments is allocated to the Industrial Park funding and the Pennington Reserve fund. It was noted the Pennington fund is a reserve, which does have a Rainy Day line item. Pennington Reserve balance is nearly \$500,000.
- Gilliam County general ledger summary: \$16,418,242.80 overall balance, with \$11,183,095.75 in cash.

Discussion on the funds needed to operate county business and build a reserve fund. Wright concerned with lack of Road Department funds to cover potential emergencies.

Wright reported the Seattle NW Securities is sending asset management staff to move the \$5.3 million from UBS. Matter will reviewed by the Gilliam County Investment Advisory Committee.

#### IN THE MATTER OF GEODC DISCUSSION

Commissioner Gronquist asked if the Court should reconsider the current loan servicing agreement with Greater Eastern Oregon Development Corporation-GEODC.

Discussion on the two previous Business Development Loans which GEODC loan committee reviewed and recommended denying of loan application and the Court approved the loans. It was noted GEODC Executive Director is scheduled to attend the next Court meeting for a discussion on renewal of the agreement. The matter was tabled.

#### IN THE MATTER OF COUNTY COURT MEMBERS REPORTS

Commissioner Weimar attended the Cottonwood Canyon Park planning meeting and discussed how to preserve and extend education on this fragile unique property. Court Administrator Leanne Durfey added there were additional concerns on draining local resources. Commissioner Weimar reported the meeting went well and appreciated Condon School District teacher Joe Colby conveying the Outdoor School experience option.

Judge Shaw attended Coordinated Care Organization informational meeting facilitated by Greater Oregon Behavioral Health, Inc.-GOBHI. She reported submitting a letter of support of GOBHI as a CCO.

Judge Shaw is unavailable for the North Central Public Health District meeting on Monday, May 7, 2012. Commissioner Gronquist will participate in the meeting.

Commissioner Weimar reported the County Court packet was mailed from Condon on Thursday and he did not receive until Monday.

#### IN THE MATTER OF PILLAR CONSULTING INC. PROJECT UPDATES

Pillar Consultant Jeff Schott reported the following:

- RFP for elevator lift was prepared and offered to seven vendors, one declined. Vendors will be at the Courthouse on or around May 15, 2012 for a project viewing at 2:00 p.m. Install should occur late July/early August, and will cause some unavailability of ADA services. Jan Moffit had no questions and reported her meeting schedule for the Courthouse requiring ADA accessibility will work with the proposed installation schedule.
- Gilliam County Library project received city planning approval. Bids should go out late June with a September start date.
- Condon Pool project moving forward: thanks to City of Condon for excavation work and allowing contractor to use equipment. WI Inc. concrete delivery was an issue causing a two week project delay at a cost of an additional \$2,037. Project should be substantially completed first of June.

#### IN THE MATTER OF FLEET SAFETY PROGRAM

Risk Management Coordinator Terri Carnine reported the Risk Management Team reviewed the fleet safety template provided by CIS and customized it for Gilliam County. Motor Pool policy coincides with fleet safety handbook. Carnine added the county could also subscribe to the Oregon Department of Motor Vehicles Record Inquiry (DAVE) program for \$70 and each printed record produced will cost \$3. This would communicate a possible at risk driver to the county.

It was noted employees are required to give copies of their driver's license to Terri if they operate a county fleet vehicle, some employees have not complied. Judge Shaw asked for staff that has not provided information.

Commissioner Weimar was concerned with the enforceability of a fleet book qualification requiring the employee to carry liability insurance on their personal vehicle.

#### IN THE MATTER OF PLANNING STAFF REPORT

Planner Susie Anderson reported the following:

- Cottonwood Canyon Park's Conditional Use Permit was approved. Reportedly there continues to be several surrounding landowner comments even after the public meeting. Continued concerns regarding emergency management services with 83% of the park in Gilliam County.
- Administered approval was given for public safety communication tower in Arlington for Klickitat County services.
- Working on several small zoning permits: replacing shops/buildings.

#### IN THE MATTER OF ENTERPRISE ZONE

Planner Susie Anderson reported the purpose of Enterprise Zones is to designate specific rural areas within a mileage radius to offer property tax incentives to businesses to locate in Gilliam County.

Anderson added Gilliam County does not meet basic Enterprise Zone criteria. Anderson has been instructed to focusing on success brought to county with expanding jobs and infrastructure. Anderson asked the Court for a letter of support and reported the application will be judged on a points system.

MOTION: Commissioner Gronquist moved to approve a Gilliam County Court letter of support for the Enterprise Zone application.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

#### IN THE MATTER OF EXECUTIVE SESSION 192.660(2) (d)

Judge Shaw declared the meeting to be in Executive Session pursuant to ORS 192.660 (2)(d) to consider labor negotiations. Marla Davies was excused from the meeting. Separate minutes were taken by Court Administrator and will be on file in the County Clerk office.

#### IN THE MATTER OF LABOR NEGOTIATIONS

Legal Counsel Will Carey and Judge Shaw reported on the latest revision of employee salary wage negotiations. Carey added this agreement decreases the starting wage by 4% and condenses the existing step increase from 21 years to ten years.

MOTION: Commissioner Gronquist moved to approve the Judge's revision of Gilliam County employee salary wage proposal.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

#### IN THE MATTER OF CORRESPONDENCE

Judge Shaw reported the Economic Development Strategic Plan Advisory Committee submitted a request to the County Court asking the Court to consider convening a meeting with the Arlington School Board and the Condon School Board to discuss an idea of merging the two high schools into a centrally located building. Judge Shaw will send a letter to the school board, attach the Economic Development Strategic Planning letter, and ask if there is interested in holding the meeting.

Judge Shaw reported the Court received two letters from the Condon Western Events Association-CWEA.

1. Requesting the \$14,800 from the 2011-2012 South Gilliam Special Projects Fund.
2. Thank you for support and an itemization of 2010-2011 grant expenditures.

#### IN THE MATTER OF PUBLIC NUISANCE ORDINANCE

Legal Counsel Will Carey and Planner Susie Anderson joined the Court to review and discuss the draft public nuisance ordinance.

Anderson is merging the existing nuisance ordinance with Hood River County's ordinance, which has just been adopted. Discussion occurred on adding vermin to 1.4 Animals with Communicable Diseases. Code Enforcement fees will reflect Hood River County's. Anderson is creating a Code Compliance Process Flowchart which will clearly define procedures and timelines.

Discussion occurred on the Mikkalo property and the process and actions taken.

It was noted to file a complaint the adjacent landowner or public official would contact Anderson to document and sign complaint. Anderson would then inspect the property under question to verify nuisance exists.

#### IN THE MATTER OF SHUTLER STATION LEASE AGREEMENTS

Commissioner Gronquist asked Carey to review the Shutler Station lease agreements regarding weed control.

#### IN THE MATTER OF SWIMMING LESSONS

Judge Shaw asked the Commissioners if they were interested in paying for swimming lessons this season.

MOTION: Commissioner Gronquist moved to approve paying for Gilliam County resident students swimming lessons.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed

#### IN THE MATTER OF NEXT COURT MEETING

Next Court meeting is scheduled for Wednesday, May 16, 2012 at 10:00 a.m. and will be held in the Arlington Municipal Building-Arlington, Oregon.

It appearing to the Court there was no further business to be conducted at this time, and no additional matters to be considered, Judge Shaw adjourned the meeting at 4:00 p.m.

GILLIAM COUNTY COURT

By \_\_\_\_\_

Patricia Shaw, Judge

By \_\_\_\_\_

Dennis Gronquist, Commissioner

By \_\_\_\_\_

Michael Weimar, Commissioner

*Marla Davies-Recorder*