

6-20-2012

Commissioners Present: Judge Patricia Shaw, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

IN THE MATTER OF ADDITIONS OR REVISIONS TO THE AGENDA
Commissioner Gronquist added the following to the agenda:

- Economic Development funding discussion

IN THE MATTER OF NORCOR BUDGET

Judge Shaw attended the NORCOR meeting and reported Hood River County signed a promissory note in the amount of \$173,000 to pay their past due portion. Discussion followed on NORCOR funding formula. Judge Shaw noted a discrepancy in the NORCOR line item in the approved Gilliam County 2012-13 budget. The amount should be \$175,000 instead of \$162,000.

IN THE MATTER OF CONSENT AGENDA
Tabled

IN THE MATTER OF PORT OF ARLINGTON QUARTERLY REPORT

Port of Arlington Economic Development Officer Peter Mitchell reported the following:

- Willow Creek project settlement funds may be less than originally thought, due to the earmark language. The language being considered would allow reimbursement from the day the permit was issued, February 2007. Approximately \$3 million has been spent on the project, \$1.7 million probable earmark reimbursement. Receipts for the entire project from day one were submitted for reimbursement. At this time the matter is still being resolved in the Courts. Discussion on the funds used on this project and the potential use of reimbursed funds occurred.
- Insitu project has the foundation poured and installation of electrical moving forward. The Port is paying for the project, with a fifteen year lease in place to reimburse the costs. Tentative ribbon cutting in mid-September.
- Condon Radar airbase project has completed environmental studies; the next step is preparing the bid package for the mitigation of asbestos at the property. Grant funds for the project made available through the Brownfields program, through the Environmental Protection Agency. In addition to asbestos removal and clean up, the airbase will also require fuel oil, hydraulic clean up. Mitchell attended the Brownfields conference which focused on community revitalization and the assessment, cleanup and redevelopment of contaminated properties.
- Shutler Station and Arlington Mesa Industrial Parks have had some promising screenings for potential business siting through Business Oregon.

- Arlington Island Park's soil erosion project working through permitting process. The matter is up for tribal review.
- The Port's west side gravel parking area is acting as headquarters for Power Technology, Inc. They are leasing the property while they install fiber optics and switching system for Union Pacific.
- Windsurfing has been well attended and Photographer Tony Price has taken some pictures. They are on the Port of Arlington's website.
- It is perceived the new boat launch facility is being used more than last year. Working with the Marine Board on preliminary design plans and permitting for additional boat slips, walkways and additional upgrades.
- Mitchell has been in contact with various Corps of Army Engineers discussing protocol of projects on the river.
- Attending Oregon Port meetings, working together to bring logistics to transport goods. Ports are competitive for funds and business, but working together could bring additional business to multiple ports on the river. Partnering upriver/downriver to ship commodities on Panamac ships to International Markets.

Judge Shaw asked about the housing issue in Morrow County, which Arlington could be an alternate venue for homes. Mitchell reported there are several homes being built in Arlington and several marketable homes are for sale. It was noted some wind farms are implementing mileage restrictions for employees due to 24/7 service availability.

Judge Shaw added Shepherd's Flat tentative opening date is September 22, 2012. Judge Shaw will forward Shepherd's Flat Project Developer Pat Pilz contact information to Peter Mitchell.

IN THE MATTER OF PUBLIC HEARING RESOLUTION 2012-07

This being the time and place advertised, Judge Shaw opened the public hearing stating purpose of the public hearing is to receive input on the approved budget for fiscal year 2012-13 and consider Resolution No. 2012-07 adopting budget, appropriating amounts, imposing and categorizing taxes for fiscal year July 1, 2012-June 30, 2013.

There being no public comment Judge Shaw closed the public hearing.

Treasurer Alcenia Wright reported the following 2012-13 budget changes made after budget approval:

1. Wage increase approved by County Court in the total amount of \$14,000. It was noted the net change is actually \$8,488 due to some salaries were originally listed at a higher rate.
2. Revenue added \$10,000 to the 911 Administration fee.

3. County Court added \$10,000 to Consulting line item in the event additional consulting funds were needed.
4. Mental Health payment increased \$4,500 to cover additional training to CCS staff that will be able to provide anger management, sexual abuse services locally. This effort was spearheaded by Justice Court Judge Cris Patnode.
5. Corrections Department increased adult NORCOR assessment in the amount of \$14,960. Judge Shaw reported there will be an additional increase in this amount as approved at the NORCOR budget meeting it was raised to \$175,049.
6. Reduced Contingency fund from \$57,000 to \$43,000 to balance wage increase and other changes.

The total budget is \$33,749,067: a net increase in the budget since approval of \$8,488.

Judge Shaw reported discussing the Sheriff budget with Wright regarding the new hire salary rate. The position was advertised for \$43,544, when the actual base rate is \$42,027. It was noted the new hire could be experienced which could add to the beginning salary wage.

MOTION: Commissioner Gronquist moved to adopt Resolution No. 2012-07 amended from the Budget Committee adopting 2012-13 budget, making appropriations, imposing and categorizing taxes in the total amount of \$33,749,067.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF RESOLUTION 2012-08

Treasurer Alcenia Wright reported the Chemical Waste Management Fund has an over expenditure in the Arlington 25% payment and the Gilliam County Library received an unanticipated specific purpose grant. These changes are to conform the 2011-12 budget.

MOTION: Commissioner Weimar moved to adopt Resolution No. 2012-08 to authorize expenditures to conform the 2011-12 budget.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF RESOLUTION 2012-09

Wright reported this Resolution will bring Gilliam County to GASB 54 compliance making the commitments of the 2011-12 ending fund balance and revenues for specific uses in 2012-2013 budget.

MOTION: Commissioner Weimar moved to approve Resolution No. 2012-09 establishing policies for fund balance.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

Wright provided the Court with General Ledger June 20, 2012 balances.

IN THE MATTER OF COLUMBIA HILLS MANOR UPDATE/FUNDING REQUEST

Canceled

IN THE MATTER OF CRUSHER SUPERVISOR POSITION

Roadmaster Dewey Kennedy asked the Court to consider removing the Crusher Supervisor position, currently held by Ron Markus, from the union. It was noted Markus has been acting in a semi-management position assisting Kennedy with budget adherence, hiring and discipline duties with costs/employees specific to the crushing crew. This action will require the Court to notify the Union by letter.

MOTION: Commissioner Gronquist moved to allow the request for the Crusher Supervisor position to be changed from union position to a non-union position.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF THE COLUMBIA HILLS MANOR PROJECT

Commissioner Gronquist asked Kennedy for the total cost of work provided for the Columbia Hills project in Arlington. Kennedy reported the amount was between \$30,000-\$40,000, he will have the exact amount shortly. It was noted the Road Department equipment was removed from the site, any additional work will be done by the Contractor at this time.

IN THE MATTER OF CONDON CHILD CARE FUND REQUEST

Condon Child Care Board member Teddy Fennern asked the Court if the Condon Child Care could use the new library building for the annual fireworks sale fundraiser. The travel trailer currently used is not adequate to store and secure inventory. Insurance will be provided by the firework suppliers and Condon Child Care. The Library Board has approved the use of the building.

Consensus allowed use of the Library building for the sale of fireworks.

IN THE MATTER OF DEQ SERVICES

Planner Susie Anderson has been contacted regarding potential legislation which will effectively turn over the onsite septic permitting program to counties. The permitting program at this time is divided between the Department of Environmental Quality –DEQ and counties, and the plan would make it consistent statewide. It was noted the North Central Public Health Department is providing this service to Sherman and Wasco counties. No decision or action was taken.

IN THE MATTER OF ENTERPRISE ZONE APPLICATION

Planner Susie Anderson reported the Enterprise Zone application has been submitted. It was noted there must be an additional waiver regarding required 25 mile limit. This requires letters from the Cities of Arlington and Condon and the County Court. Anderson will draft a letter for the Court, and will contact applicable city parties.

IN THE MATTER OF PROJECT DEVELOPMENT FUNDING

Commissioner Gronquist opened discussion regarding the grant match funding commitment the Court previously made to Columbia Hills Manor in the amount of \$240,000 in kind or cash. Commissioner Gronquist noted the Project Development line item has approximately \$65,000 remaining and he proposed allocating the funds to Columbia Hills Manor to go towards the grant match commitment. The Road Department has supplied \$30,000-\$40,000 in kind as well. Commissioner Gronquist proposed committing the approximate \$70,000 WI Inc. concrete credit to Columbia Hills Manor. Alcenia Wright, Columbia Hills Manor Board Member, was asked to contact WI Inc. and discuss the logistics of Columbia Hills Manor utilizing the County's concrete credit for their project.

Judge Shaw added the Court had planned to fund the Rural Wireless Internet project with Project Development Funds, which could be funded out of Capital Projects.

MOTION: Commissioner Gronquist moved to approve giving \$65,000 out of 2011-12 budget Project Development plus the remaining balance of the WI Inc. concrete credit to Columbia Hills Manor to go towards the \$240,000 in kind or cash commitment.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF COUNTY COURT MEMBERS

Judge Shaw reported MCCOG is looking for possible land acquisition for future development. There are flex funds from ODOT contract relative to the new land acquisition and transit system.

Judge Shaw attended Juvenile Justice Task Force meeting regarding Oregon Youth Authority services being provided by larger counties, which would potentially cut OYA staff, eliminating services to small counties.

IN THE MATTER OF TAX MAP MAINTENANCE/GEOGRAPHIC INFORMATION

The Court reviewed a Tax Map Maintenance and Geographic Information Systems Intergovernmental Agreement with Lane County to provide cost effective services to Gilliam County Assessor.

MOTION: Commissioner Weimar moved to approve the Intergovernmental Agreement between Lane County and Gilliam County for Tax Map Maintenance and Geographic Information Systems.

SECOND: Judge Shaw.

Vote: 3-0

Yes: Judge Shaw, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF BUSINESS LOAN ADMINISTRATION

Community Development Director Michelle Colby and Treasurer Alcenia Wright joined the Court.

Judge Shaw reported the Greater Eastern Oregon Development Corporation-GEODC contract is set to expire on June 30, 2012. It was noted there has been no contact from GEODC regarding the existing loan documents and payments pending. Colby was directed to contact GEODC regarding the existing Gilliam County loan documents and payments.

Colby was instructed to revise the existing Gilliam County Business Development Loan Fund policies and procedures as directed by Judge Shaw. Copies of revised document were reviewed by the Court.

Discussion on partnering with Pioneer Community Development Corporation-PCDC for loan committee services. The five person committee would provide initial review and recommendation of all loan requests. Promissory Note and Loan Document preparation could be done by the Treasurer's office. Colby could provide application assistance for the program, and provide annual reviews of lien property.

IN THE MATTER OF COUNTY COURT MEMBER REPORTS

Judge Shaw reported:

- Community Counseling Solutions five year lease agreement with the North Gilliam County Health District has been revised the Court is in agreement with the agreement as presented.

- North Central Public Health Department working towards separating from Wasco County as fiscal agent. There are plans to have a consultant work through the process. This will cost \$3,500-\$7,500 and funds are available.
- An update was given on Coordinated Care Organizations.
- Requested Commissioner Gronquist begins attending the Public Health meetings. Judge Shaw will be unable to attend the next meeting on July 17, 2012 at 4:00 p.m.

IN THE MATTER OF FOUR DAY WORK WEEK

Judge Shaw reported meeting with Judge-Elect Steve Shaffer regarding the four day work week. She expressed concern with dissolution of the flex schedule and possible Friday meetings employees attend noting Court members and staff is here to serve the public and overtime will have to be pre-approved. Discussion occurred on the pros/cons of employees attending trainings/meetings.

Consensus to keep the four day schedule for three months and review in October.

IN THE MATTER OF CORRESPONDENCE

Court was in receipt of a thank you from the 2011-12 Condon High School graduating class for sponsoring the drug and alcohol free party.

Emergency Coordinator Chris Fitzsimmons reported she needs to remove an 8'x8'x40' storage container located next to the existing Arlington Fire Services building. The unit has insulation, electricity and shelving. Roadmaster Dewey Kennedy can relocate the building with Road Department equipment. Fitzsimmons has not yet been able to find an organization to donate it to and it will need to be moved soon. Items which were stored in the container have been relocated to secure sites. Fitzsimmons will advertise the container.

IN THE MATTER OF NEXT MEETING

The next Court meeting is scheduled for Thursday July 5, 2012 at 1:00 pm in the Gilliam County Courthouse-Condon, Oregon.

It appearing to the Court there was no further business to be conducted at this time and no additional matters to be considered, Judge Shaw adjourned the meeting at 2:34 pm.

GILLIAM COUNTY COURT

By _____

Patricia Shaw, Judge

By _____

Dennis Gronquist, Commissioner

By _____

Michael Weimar, Commissioner

Marla Davies, Recorder