

10-2-2013

Judge Shaffer opened the regular Gilliam County Court meeting at 1:15 p.m. in the Gilliam County Courthouse Courtroom in Condon, Oregon.

Commissioners Present: Judge Steve Shaffer, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

IN THE MATTER OF ADDITIONS/REVISIONS TO AGENDA

Judge Shaffer added the following:

- 3.3: Mighty Ripple estimate
- 4.8: 2012-2013 Tax Foreclosure properties
- 1.6: Transportation Grant discussion

Judge Shaffer made the following revisions:

- 3.4: Moved from 4.2/110 North Lincoln Street Condon, Oregon
- 1.2: Legal Counsel Will Carey appointment moved to 2:00 p.m.

IN THE MATTER OF FIRE SERVICES SEMI ANNUAL REPORT

Shannon Coppock Gilliam County Fire Services provided the following information.

Fires:

- Several wildland fires started by vehicles along I-84
- Lonerock had a 1,200 acre fire caused by landowner burning Juniper trees
- Lightning strikes caused a fire at each end of the county.
- Several electrical fires countywide
- Arlington had arson fires set three different times: No one has been charged in these cases at this time. Looking into possible reward dollars to find the person responsible for fires.

Training:

- Weekly trainings: Arlington on Tuesdays/Condon on Wednesday
- Considering an in county academy for Condon volunteers who joined too late to enroll in regional structure school
- Four fighters has applied to attend: DPSST winter fire school, and Dallas Fire team vehicle extrication training.
- Coppock has attended the following trainings: Homeland Security grant writing, Cooperative Purchasing, Emergency Operation in small communities. November she will be attending training on volunteer recruitment/retention.

New Building:

- North Gilliam County RFPD: Funding has been secured and the contractors are beginning to frame building. Projected completion February/March 2014.
- South Gilliam RFPD: Progressing and planning process for the building which will be built on the property they currently owned, noting property swap option is no longer an option. The District has \$611,000 in the building fund.

Fire Prevention/Public Education:

- Fire Safety House was used at the Gilliam County Kid's Fair: attendance was up from last year.
- South Gilliam County volunteer firefighters are planning a fire prevention activity set for October.
- Condon firefighters are assisting property owners/realtors with installation of smoke alarms in homes. The firefighter association has provided free smoke alarms for low income citizens.

Grants:

- Gilliam County Fire Departments and Condon Police received funds from a Homeland Security Grant \$110,433 for 700 MHz radios.
- Total grant dollars received since 2007-\$230,000: providing funds for the Fire Safety House, breathing air system to refill SCBA, wildland supplies, tanks and pumps for brush trucks, partial funding of new brush truck and tank, and the 700 MHz radios.

Fund Raising:

- South Gilliam County volunteers and EMT's have continued fund raising efforts throughout summer and will end with the Fall Festival. Projected amount raised \$2,000 to be used for the new emergency services building.

The Arlington Ambulance Service and recent staff changes were discussed. Coppock added South Gilliam Ambulance service has been providing mutual aid service to Arlington. With no ambulance service in Arlington Coppock added the South ambulance needs to be reimbursed for mileage, either by patient or North Gilliam Health District.

IN THE MATTER OF SGCRFPD 2012-13 REPORT SIP GRANT FUNDS

South Gilliam County RFPD-SGCRFPD Executive Secretary Shannon Coppock submitted a letter to the Court explaining the SIP funds allocated to the SGCRFPD are being held in the building fund. If all funding sources and plans continue to stay on track the building should be completed later 2015.

IN THE MATTER OF TRANSPORTATION GRANT INFORMATION

Senior Transportation Coordinator Delene Durfey reported the following.

Every County and Tribe in the state of Oregon receives \$40,000 annually from Public Transit for operating expenses. Special Transportation Operations grant provides Gilliam County with \$30,000 biennially and requires no match. The majority of funds go

towards wages. These grants have been an ongoing funding source and the agreements are unchanged and require the Court's signature.

Durfey reported ten years of vehicle maintenance records vanished from her computer and ESD techs were unable to restore them. The State is coming at the end of October for an audit, and the maintenance files are a requirement. Staff is working to rebuild the missing file by searching old quarterly reports.

IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Gronquist moved to approve the consent agenda including:

- September 18, 2013 regular County Court minutes
- ODOT Agreement No. 29515-Gilliam County STF and STO funds for 2013-15 biennium.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF LEGAL COUNSEL REGARDING CARGILL AMENDMENT

Legal Counsel Will Carey appeared by phone and advised the Court the Section One amendment for the Cargill lease agreement was suitable as long as Cargill, Incorporated is the parent company.

Section 1. Amendments.

The requirement of a letter of credit or parent company guarantee shall be waived as long as Cargill, Incorporated is the Lessee. If the Lessee is a subsidiary or affiliate of Cargill, Incorporated, a parent company guarantee may be issued in lieu of a Letter of Credit.

MOTION: Commissioner Gronquist moved to accept the Second Amendment dated September 4, 2013 to the Lease of Equipment and Personal Property, dated as of April 20, 2004 by and between Gilliam County, Oregon and Cargill, Incorporated (as successor-in-interest to Integrated Bakery Resources, Inc.)

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None

Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF ODC AGREEMENT NO. 4883

Tri-County Community Corrections Probation Officer Tina Potter submitted an email stating the Supplemental Grant for the 2013-2015 biennium has been reduced from \$50,000 per county (\$150,000 total) to \$50,000 for all three county's combined. These funds are for Measure 57 offender services.

MOTION: Commissioner Gronquist moved to approve Gilliam County's portion (one third of \$50,000) of the Oregon Department of Corrections Supplemental Grant for Measure 57 offenders.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

Discussions on having Tri-County Correction staff provide a report at the next Tri-County Court.

IN THE MATTER OF RESOLUTION NO 2013-21

Court Administrator Leanne Durfey reported Resolution No. 2013-21 was not available for review. Community Counseling Solutions Kimberley Lindsey has communicated the process has changed, and feels it is a positive change.

Matter tabled.

IN THE MATTER OF MIGHTY RIPPLE WEBSITE ESTIMATE

Judge Shaffer reported the County website is in need of some upgrading to improve the usability and effectiveness. Mighty Ripple Consulting Elizabeth Farrar submitted an estimate for fifteen hours of work at a cost of \$900 to redesign and restructure Gilliam County's website to strengthen the County's online brand and provide visitors current information.

Farrar has met with Leanne Durfey and Michelle Colby to discuss updates and processes. Colby had stated she spends two to three hours monthly on the website.

Farrar feels updating the website to keep content fresh and new would take about five to ten hours monthly at a cost of \$60 an hour.

Farrar has updated the City of Condon and Condon School District websites.

MOTION: Commissioner Gronquist moved to approve Mighty Ripple Consulting proposal of \$900 for County website redesign and \$60 an hour for as needed maintenance to be paid out of the Consulting Line item.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF MIKKALO ACCELERATED REDEMPTION

The Court acknowledged a letter and pictures submitted by Joe and Cris Patnode. The letter asked the Court to accelerate the statutory redemption period for tax foreclosed property due to waste or abandonment at the old Mikkalo Store property.

The Court discussed the property's status and tax accelerated foreclosure process. Noting a thirty day notice is required and a Public Hearing will need to be scheduled as well.

MOTION: Commissioner Weimar moved to begin the accelerated tax foreclosure process on the Mikkalo store property

SECOND: Commissioner Gronquist.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

Commissioner Weimar added concerns with the Foreclosed properties and the Abatement costs, and the Road Departments availability to get the projects completed.

IN THE MATTER OF HEALTH INSURANCE UPDATE

Gilliam County Insurance committee members: Rena Kennedy, Leanne Durfey and Terri Carnine provided the Court with the following health insurance information:

Employees who qualify for other insurance:

Kennedy reported some of the County employees could have possible insurance coverage through: Medicare, Veteran Affairs-VA, Indian Health Services-IHS, etc. This excludes them from participating in the HSA employee contribution, but a VEBA fund could be allowed under an Entitlement Program. CIS is requesting a formal decision by County Court on the process.

The County Court would make a deposit (\$1,500 individual/\$3,000 family) into a VEBA fund instead of the HSA. VEBA accounts cannot be added to by employees like the HSA, but it is the only option for employees who may be covered by other insurance options listed above.

The Court reached consensus to offer the employees who may be covered by VA, Medicare and IHS to receive the employee allocation (\$1,500 individual/\$3,000 family) in a VEBA account.

Other Double covered employees:

Kennedy explained many staff members are double covered through a spouse's policy, which excludes them from the HSA. The benefits of being double covered are substantial and it seems unfair to ask employees to choose Gilliam County coverage or spouse employer coverage.

Kennedy provided an option which would waive the County allocation (\$1,500 individual/\$3,000 family) for employees who want to remain double covered by spouse's employer coverage. The County would then pay the entire insurance premium for that employee- County now pays 90% of premium this would have the County paying 100% of that employee's premium.

It will save the County money overall yet provides an option for staff who are able to be double covered.

Consensuses to offer the option of waiving the HSA allocation (\$1,500 individual/\$3,000 family) for employees double covered by spouse employer coverage, and pay one hundred percent of the employees' health insurance premium instead of ninety percent.

Double covered County employees:

Kennedy reported employees who are married and both work for Gilliam County have always been eligible for double coverage of health insurance. Does the Court support paying the \$3,000 family HSA allocation for each employee, noting employees would

pay ten percent of the premium? The IRS has an annual limit on the HSA account of \$6,300 per household, noting double-covered county employees would each receive a \$3,000 HSA contribution from the County annually.

It was noted there have always been married County employees who have each received health insurance as a benefit.

Consensus the County will pay the \$3,000/\$3,000 HSA allocation to double-covered married County staff receiving health insurance, and the employees will continue paying their portion (ten percent) of the premium.

Monthly maintenance fee:

Kennedy reported the HSA banking partner has maintenance fees which were not made apparent to the committee and were not presented to employees when the options were voted on. Noting for employees who contribute to the flex spending account the County currently pays the administration fees: six employees participate.

Cost estimate: \$2.95 per month: \$35.40 annual multiplied by 44 employees: Total \$1,557.60 annually

Consensus the County will pay the HSA banking partner monthly administration fee of \$2.95 per month per employee.

IN THE MATTER OF SNOW REMOVAL REQUEST

The Court office was contacted by the ESD asking if the County would consider contracting with them for Gilliam County Maintenance to assist with snow removal at the ESD building.

The Court agreed Maintenance staff has to remove snow from the library and Courthouse and felt there may be other individuals who could be contacted for snow removal at the ESD.

IN THE MATTER OF 110 NORTH LINCOLN UPDATE

Judge Shaffer reported Pillar Consultant Jeff Schott has submitted a proposal following concerns asbestos material is on the property in the amount of \$4,750. The scope of service include: coordinate asbestos survey by accredited asbestos inspector, if asbestos is found he will prepare abatement documents, assist selection for abate contractor and provide project management services. And provide administrative oversight of demolition operations.

Judge Shaffer added having Schott present will provide due diligence and protect the County's interest during the demolition.

MOTION: Commissioner Gronquist moved to accept Pillar Consulting Group project management proposal for the Hawk House demolition to not exceed \$4,750.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF METRO VISIT-OCTOBER 4, 2013

The Court reviewed the Metro agenda for the visit on October 4, 2013. Court Administrator Leanne Durfey reported there were twenty five people for lunch which will be held at Hotel Condon and catered by Paradise Rose Chuck Wagon. The cost was under \$700 for the room rental, meal and gratuity.

IN THE MATTER OF AOC ANNUAL CONFERENCE

November 2013 second regular County Court meeting will be cancelled due to the AOC Conference in Eugene, Oregon: November 18-21. It was noted MCCOG monthly meeting will be November 26, 2013.

Gilliam County will host the next Tri-County Court meeting tentatively scheduled for December 18, 2013.

IN THE MATTER OF COURT MEMBER REPORTS

Judge Shaffer reported the new library windows have substantial scratch damage to the tinting. The damage was found by the Project Manager after the Library was relocated, and the total cost of replacement is \$6,500 for 46 windows. Griffith Construction recommends replacing all of the windows and split the cost.

Court agreed Judge Shaffer can negotiate the window repair/replacement.

The Court acknowledged the 2013 tax foreclosure list submitted by Assessor Dave Messenger.

Commissioner Weimar attended the Radar Base Redevelopment Workshop where participants discussed what the next steps, possible project ideas and grant and other funding options were discussed.

Tri-County Court discussion regarding the Early Learning Council Hub and the governance board make up was decided. Providers and County appointed staff are scheduled to meet Friday, October 4, 2013 in Sherman County to discuss next step. Noting application deadline is Wednesday, October 2, 2013. Family Services Teddy Fennern will be attending as Gilliam/Wheeler representative.

MCCOG Public Hearing to discuss the Resolution which increased building codes 20%.

Judge Shaffer had a discussion with WI, Inc. owner Jack Ingram regarding limited work scheduled and is concerned about future operations. Ingram agreed to work with IBR to get the concrete slab poured which will be 100% deducted from the County's concrete credit. The County concrete credit was discussed and Judge Shaffer relayed the County has audited documentation of concrete usage. For future concrete usage a written process which will include mileage radius and transportation cost in detail.

Judge Shaffer reported Arlington and Condon school boards both have meetings tonight, and both will be discussing Bond options. Both school boards have agreed to meet at China Creek Golf Course to discuss future options and cost savings.

IN THE MATTER OF YOUTH INVESTMENT

Family Services Director Teddy Fennern reported the State submitted a contract for the Youth Investment funds for Gilliam County Court for approval. Youth Investment funds are as follows: Youth Development Council \$12,500 and Juvenile Crime Prevention \$22,500. In the past the funds supported programs within the schools including tutoring and counseling services. These are the same allocation of funds Commission on Children and Families received in the past, but are being allocated by the Youth Development Council. Fennern recommended the Court approve the contract, and then the RFP process and funds may be allocated and approved by the Court.

MOTION: Commissioner Gronquist moved to accept the Department of Education Youth Development 2013-2014 Intergovernmental Agreement:

- \$12,500 Youth Development Council
- \$22,500 Juvenile Crime Prevention

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF NEXT COURT MEETING

Next Court meeting is scheduled for Wednesday, October 16, 2013 at 10:00 a.m. and will be held in the Gilliam County Courthouse- Condon, Oregon.

It appearing to the Court there was no further business to be conducted at this time and no additional matters to be considered Judge Shaffer adjourned the meeting at 4:08 p.m.

GILLIAM COUNTY COURT

By _____
Steve Shaffer, Judge

By _____
Dennis Gronquist, Commissioner

By _____
Michael Weimar, Commissioner

Marla Davies-Recorder