

12-4-2013

Judge Shaffer opened the regular Gilliam County Court meeting at 10:10 a.m. which was held in the Gilliam County Courthouse-Condon, Oregon.

Commissioners Present: Judge Steve Shaffer and Commissioner Michael Weimar.

Absent: Commissioner Dennis Gronquist.

IN THE MATTER OF ADDITIONS/REVISIONS TO AGENDA

Judge Shaffer added: 1.3 Executive Session 192.660 (e) (g)

IN THE MATTER OF ROAD DEPARTMENT STAFF REPORT

Roadmaster Dewey Kennedy reported the following:

- Fall grading has been completed: The 140M Grader had a warning light which had been on since accidental roll-over. The problem was traced to crushed wires, repaired and equipment is working well.
- Two gully washes: Mayville and Bates Road- Used Wasco County equipment for clean-up. All roads have been repaired for travel: additional work to Cottonwood Lane will occur in spring.
- Assisted City of Condon with paving project: City streets and County bus barn parking lot. Streets are holding up well, bus barn lot has some deficiencies which are being observed and will be remedied in warmer months. Paving product prefers heat to cure.
- Met with MG Wagner who installed IBR's roof and they inspected the roof. The tin from the neighboring crib elevator is blowing off of that building and flying onto roof creating gouges, causing leaks. Additional leakage is coming from the metal cooling cabinets. All repairs were completed. Kennedy recommended a preventive inspection annually which would cost \$250. Noting difficulty in scheduling inspection/work due to Cargill's strict policy.
- Attended Oregon Association of County Engineers and Surveyors-OACES fall conference in Bend where funding was main topic.
- Baseline Road had extensive ditch/shoulder work done, and a six foot culvert was installed. Used fill from the old Mikkalo Road and at this time we are waiting for Wasco County Surveyor to set toe stakes and begin major fill: beginning December 16, 2013 weather permitting.

- Attended training for Federal High Emergency Relief: Gilliam County would be eligible for disaster funds if claimed by Governor. FEMA will come in and pay for certain expenses, noting a \$5,000 up front cost match to be paid locally, FEMA then covers expenses.
- Mayville Quarry shut down due to weather: will return in spring to continue project.
- New Crusher laborer: Mike Durfey interviewed/accepted position December 9, 2013.

ODOT will have 50,000 tons of surplus grindings Kennedy is trying to secure. There could be an additional 30,000 tons available. Bid process will be completed December 15, 2013.

Discussion on the IBR building and having the IBR maintenance staff take pictures of the roof/tin as it occurs. The crib/elevator owners insurance may have to be involved for damages. The concrete slab for IBR is designed and will require drainage pipe installation which will occur in the spring. It was reported IBR was considering building a structure on the slab, noting the concrete slab was the only thing permitted.

IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Weimar moved to approve the Consent Agenda:

- November 6, 2013 regular County Court minutes
- November 6, 2013 Executive Session minutes
- November claims pending review

SECOND: Judge Shaffer.

<u>Vote</u> :	2-0
Yes:	Judge Shaffer and Commissioner Weimar
No:	None
Abstained:	None
Absent:	Commissioner Gronquist

Motion Passed.

IN THE MATTER OF COMMITTEE APPOINTMENTS

MOTION: Commissioner Weimar moved to re-appoint the following Board/Committee members effective January 1, 2014.

- Compensation Board: Gary Miller, Will Spears and Walter Powell - term expires 12-31-2014
- Cultural Coalition: Nathan Hammer and Sharon Kinnaman - term expires 12-31-2016
- North Central Public Health District Board: Dave Jones - term expires 12-31-2016

- Columbia Ridge Landfill Advisory Committee: Kelly Gronquist, Dewey Kennedy and Rich Harper – term expires 12-31-2015
- Special Transportation Fund Advisory Committee: Mike Cronk, Crystal Holmes and Shirley Ludlow – term expires 12-31-2015
- CCO Community Advisory Committee: Natalie Wilkins and Marvin Pohl – term expires 12-31-2016

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
 Motion Passed.

IN THE MATTER OF IGA/OSU EXTENTION SERVICE

Judge Shaffer reported the Oregon state University Extension Service Intergovernmental Agreement has been revised as follows:

2.0: Parties mutually agree on an annual budget. The budget shall be approved and provided by the County for OSU to carry out OSU educational in County. Any remaining surplus at fiscal year-end shall be carried forward and held for the purpose of being included in the following year's budget.

MOTION: Commissioner Weimar moved to approve the Intergovernmental Agreement between Oregon State University Extension Service as revised and presented.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
 Motion Passed.

IN THE MATTER OF CONNECT OREGON GRANT APPLICATION

Port of Arlington Economic Developer Peter Mitchell informed the Court the Connect Oregon V application for the Shutler Station cross over track project has been submitted. There are 240 applications for this grant cycle, but few rail spur projects which may work to our advantage.

Judge Shaffer added Oregon Regional Solutions is working on transportation matters, and he is concerned Gilliam County should be reassigned to the Mid-Columbia region

rather than the Eastern region. Most of our present working partners are in the Mid-Columbia region. Regional Solutions Director Mike Wolfe is aware and he is working to realign regions to expand productivity.

IN THE MATTER OF FRONTIER DIGITAL NETWORK

Gilliam and Sherman Counties have each paid their \$122,000 payment (\$244,000) leaving Wheeler County's portion of \$122,000 unpaid. This matter will be discussed at the Tri-County Court scheduled for December 11, 2013.

The FDN loan agreement states if one partner cannot pay installment, the other entities will pay, and we will need to find funds to cover the cost. Wheeler County is working to gather funds for a portion of the installment payment.

FDN revenue discussion noting preliminary meeting with Oregon Wireless Interoperability Network-OWIN and First Net on emergency service usage.

IN THE MATTER OF TREASURERS REPORT-RESOLUTION NO. 2013-24

Treasurer Danelle Wetherell provided lease summary to the Court. This month's invoices were just sent, noting some entities are a month behind.

WI Inc. Jack Ingram designated his staff to reduce the monthly lease amount by \$400. There had been an agreement when in October 2008 a letter requesting additional parking space was submitted by Ingram. Ingram has not been using the parking space since September 2013, and is now paying \$750 a month. Additionally, WI Inc.'s water bill is behind: owes for October-December at this time.

IBR has not submitted a water payment to date; noting payments usually is received at the end of the month. It was reported the Grain Lab had received notice IBR would be paying invoice for service in 90 days. Discussion on IBR Cargill payment schedule and contract occurred.

The revolving loan fund summary showed everyone is up to date.

Business Development Loan program which is in the building stage right now, is in need of policy and procedure building. Wetherell stressed this must be done prior to offering funding to public. Recommending a committee to build policy/procedures and requested a project timeline.

There was discussion on committee member sectors, building existing policies which local partners already have in place.

There were no decisions made.

Wetherell asked the Court to grant her authority to access Gilliam County Bank of Eastern Oregon accounts online. This would allow her to: track deposits, cleared checks, print multiple transactions and transfer funds. Noting all accounts are balanced monthly.

MOTION: Commissioner Weimar moved to approve appointed Treasurer Danelle Wetherell authority to access Gilliam County Bank of Eastern Oregon accounts through the online system.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

Wetherell asked the Court to reconsider opening an RFP to replace current auditors. This year's audit went well and she feels current auditors go above and beyond their scale of work, without charging extra. She contacted other Counties about auditing services and reported they do not charge auditing services. In addition, some auditors even charge extra for mileage. Current auditors are familiar with Chaves software; new auditor would have to learn system.

The matter was tabled.

Wetherell reported the Gilliam County Library replacement glass repair has been completed and she has received insurance funds in the amount of \$5,800. She asked the Court to approve Resolution 2013-24 which makes appropriations for the funds.

MOTION: Commissioner Weimar moved to accept Resolution 2013-24 making Appropriations for Miscellaneous Revenue to Received Insurance Funds for Repairs to Library Windows and Increase Maintenance and Repairs to Meet Requirements.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

Wetherell added Wind Energy SIP funds are coming in: distribution of funds should occur in December.

IN THE MATTER OF EXECUTIVE SESSION 192.660 2 (e)(g)

Judge Shaffer declared the meeting to be in Executive Session pursuant to ORS 192.660 2(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. (g) Preliminary negotiations involving matters of trade or commerce in which the governing body is competing with governing bodies in other states or nations. Marla Davies left the meeting. No decisions were made. Separate minutes were taken and will be filed in the office of the County Clerk.

Judge Shaffer called the Gilliam County Court meeting to order at 1:00 p.m.

Court Administrator Leanne Durfey was asked to prepare a letter to be sent to Cargill declining request for additional information.

IN THE MATTER OF MILITARY TRAINING ROUTE

Judge Shaffer reported the proposed Military Training Route-MTR affects three proposed wind energy projects and will add land use limits of use to property owners. Important we protect landowner rights and economic development growth. A meeting is scheduled for December 13, 2013 at 8:30 a.m. in Moro. Community Renewable Energy Association-CREA, three local Judges/Planners and Senator's Wyden/Merkley are planning to attend and discuss effects on local economy.

IN THE MATTER OF FOUR RIVERS LEARNING HUB APPLICATION

Judge Shaffer reported the local Four River's Early Learning Hub application was not accepted by the State. At an AOC meeting the approval of Hubs located in the ELC Board member's area was controversial. Noting hopefully expectations for the next Hub application cycle will be deciphered clearly. Marion County and another six other applicants were chosen, but required additional work. Four Rivers' reportedly has a lot of work to be competitive next time.

IN THE MATTER OF CORRESPONDENCE

The Court acknowledged the following items:

- Lorentz family thank you for flower/card.
- Mike Reynolds thanking the Court for efforts in erecting the Blalock Historical Marker in the City of Arlington.
- WWII Memorial: thanking Court for \$2,000 donation and a letter explaining progress of project.
- Thank you from the Gilliam County Auction Committee.

- Vietnam Veteran's thanked the Court for donation for the Vietnam Veteran's Memorial Highway project. They also provided a certificate of gratitude which will be displayed in Courthouse.
- Cottonwood Canyon State Park Environmental Assessment completed. Noting different entities have their own agenda on park/water usage and ownership. Important to have local agency/government monitor process.
- Thank you sent from Metro representatives for Gilliam County lunch and tour of Waste Management property.
- Gilliam County Property Tax Summary: noting a \$10,000 compression in area property tax.

IN THE MATTER OF AMENDED 3.1 MOTION: COMMITTEE REAPPOINTMENTS

MOTION: Commissioner Weimar moved to amend the 3.1 Motion: Reappointing Dewey Kennedy to the Columbia Ridge Landfill Advisory Group. Term expires 12-31-2015.

SECOND: Judge Shaffer.

<u>Vote</u> :	2-0
Yes:	Judge Shaffer and Commissioner Weimar
No:	None
Abstained:	None
Absent:	Commissioner Gronquist
Motion Passed.	

IN THE MATTER OF COURT MEMBER REPORTS

Commissioner Weimar and Judge Shaffer attended:

- AOC conference in Eugene in November. Both agreed it was a good conference and provided good information and networking opportunities.
- MCCOG meeting where the organizations audit was discussed. MCCOG Board appointees will be added to Court agenda. Six River's Medication services may be leaving MCCOG: noting program is under-utilized.

Judge Shaffer added local transportation brokerage services have not been secured for local office/staff. Brokerage services are provided through MCCOG/Dan Schwanz.

Judge Shaffer apologized to the Court Commissioners closing the Courthouse early on Christmas Eve without consulting them.

IN THE MATTER OF NEXT MEETING

Tri-County Court meeting is scheduled for 10:00 a.m. Wednesday, December 11, 2013 and will be at the Gilliam County Courthouse in Condon, Oregon.

Next Gilliam County Court meeting is scheduled for Wednesday, December 18, 2013 at 10:00 a.m. and will be held in the Gilliam County Courthouse- Condon, Oregon.

It appearing to the Court there was no further business to be conducted at this time and no additional matters to be considered Judge Shaffer adjourned the meeting at 2:00 p.m.

GILLIAM COUNTY COURT

By _____

Steve Shaffer, Judge

By _____

Dennis Gronquist, Commissioner

By _____

Michael Weimar, Commissioner

Marla Davies-Recorder