

2-6-2013

Judge Shaffer opened the regular Gilliam County Court meeting at 10:00 a.m. on Wednesday, February 6, 2013 at the Gilliam County Courthouse-Condon, Oregon.

Commissioners Present: Judge Steve Shaffer, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

Commissioner Gronquist was out of the courtroom.

IN THE MATTER OF ADDITIONS/REVISIONS TO AGENDA

- Oregon Consortium board appointment

IN THE MATTER OF REGULAR COURT MEETING MINUTES

MOTION: Commissioner Weimar moved to approve January 2, 2013 regular County Court minutes as presented.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer, Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

Commissioner Gronquist returned to the Courtroom.

IN THE MATTER OF BUSINESS LOAN APPLICATION 2013-01

Arlington Ace Hardware owners Marta Mikkalo and Ron Wilson were joined by Bank of Eastern Oregon Assistant Vice President Consumer Lending Manager Rhonda Shaffer and Gilliam County Treasurer/Budget Officer Danelle Wetherell.

Mikkalo and Wilson purchased Arlington Ace Hardware from Colin and Sharon Burkhart in 2007. Mikkalo added they are committed to the business and Gilliam County, adding the Arlington Ace Hardware is the longest business operating in Gilliam County, noting the original hardware was in the old Arlington.

Shaffer explained BEO has commercial funding guidelines limiting loan amount up to 70% for real property and 60% for inventory.

Wetherell provided the Court with county budget sheets to review.

IN THE MATTER OF EXECUTIVE SESSION ORS 192.660(2)(e)

Judge Shaffer declared the meeting to be in Executive Session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. No decisions were made. Separate minutes were taken and will be filed in the office of the County Clerk.

IN THE MATTER OF BUSINESS LOAN APPLICATION 2013-01 (CONT)

MOTION: Commissioner Gronquist moved to approve the Business Development loan application submitted by Marta Mikkalo and Ron Wilson in the amount of \$58,321.36 which covers gap funding required for Bank of Eastern Oregon business loan.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Gronquist moved to approve January 16, 2013 regular court meeting minutes and January 2013 claims pending review.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF MAINTENANCE STAFF REPORT

Darryl Houghtelling presented the quarterly maintenance staff report including:

Courthouse and Grounds:

- New tile throughout Courthouse;
- New wheelchair lift installed (working well)
- Painted open conference room, plan to paint two additional rooms
- Touching up paint on handrails
- Flushed boiler loop last fall and drained
- Planned to install two heater systems: Sheriff/Planning office. Noting Eclipse arrived to install units and there is a climate control matter in the Planning office, considering different unit.

- Routine cleaning and maintenance performed five days a week
- Driving Gilliam County Transportation vehicles as needed, usually weekly.
- Road Department Shop and Library have the bathrooms and sinks cleaned weekly.
- Safety inspections completed at all Gilliam County buildings quarterly with Safety Officer Terri Carnine.

Burns Park:

- New signage installed with updated pricing. Waiting for kiosk sign which was to be provided by Condon Chamber.
- Three-four monthly contract campers last summer

Noting the Pavilion was booked nearly every weekend last summer: would like to budget for improvements including a grill.

Houghtelling reported the park will be open the first week of March to accommodate the basketball Tumbleweed Tournament contestants.

Shutler Industrial Park:

- Water testing quarterly reading clean, safe water.
- Replacing three light ballasts at Wheat Lab
- IBR replacing 100 lights with safer more efficient lighting fixtures, at a rate of ten units replaced monthly.

Discussion on surplus equipment dispersal included using at Fairground's or auctioning off the units.

Noting the Court was not contacted regarding the upgrading of fixtures. Commissioner Gronquist will contact IBR management.

IN THE MATTER OF NORCOR BUDGET BOARD

MOTION: Commissioner Weimar moved to appoint Gary Miller as Gilliam County representative for the NORCOR Budget Board.

SECOND: Commissioner Gronquist.

Vote: 3-0
 Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
 No: None
 Abstained: None
 Absent: None
 Motion Passed.

IN THE MATTER OF CAPECO REPRESENTATIVES (COURT/ALTERNATE)

Judge Shaffer stated MCCOG and CAPECO offer intertwining services and feels it is important to have representation at both meetings.

MOTION: Commissioner Gronquist moved to appoint Commissioner Weimar as Gilliam County CAPECO representative and Michelle Colby as alternate.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF OREGON CONSORTIUM APPOINTMENT

MOTION: Commissioner Gronquist moved to appoint Judge Shaffer and Commissioner Weimar as alternate as Gilliam County representatives to the Oregon Consortium.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF BLALOCK SIGN LOCATION CHANGE

Judge Shaffer acknowledged a letter submitted by Mike Reynolds regarding the Blalock Historic Marker which received a contribution from County Court. The contribution was returned, and before re-issuing the funds the Court had asked for additional information.

Reynolds reported a misunderstanding with ODOT on the placement of the marker lead him to communicate with the City of Arlington who agreed the Blalock Marker could be placed in city limits. Reynolds would like the county to send the contribution to the City of Arlington, noting the marker should be installed late June 2013.

Commissioner Gronquist and Commissioner Weimar felt there are still some questions (placement, language on signage) on this project. Correspondence will be sent to Reynolds to gather additional information. No decisions were made.

IN THE MATTER OF PUBLIC HEARING

This being the time and place advertised Judge Shaffer opened the public hearing to obtain citizen views about the completed Housing Rehabilitation project which was

funded with Community Development Block Grant-CDBG funds from the Oregon Business Development Department and to take comments about the local governments (Pioneer Community Development Corporation) performance.

Pioneer Community Development Corporation-PCDC Executive Director Kim Farrar thanked the Court for continued support. On December 31, 2012 PCDC completed the CDBG totally \$320,000 which provided home improvement services to 37 homes throughout Gilliam and Wheeler County. Noting the services were provided for income qualified residents to improve efficiency to properties.

Condon resident Kathryn Lee reported the funds received through PCDC upgraded her home with insulation, new roof, removal/replaced base board heating and exterior siding. After reviewing January 2012-2013 electric usage comparison showed a 500 kWh decline in usage.

PCDC President Julius Courtney thanked the Court for continued support. Adding the program has helped improve the tax base for County properties and helped the senior population making their properties more efficient and safer.

Judge Shaffer added in previous employment he had seen first-hand how properties receiving the service had decreased oil use and feels the program is incredible.

Commissioner Gronquist also praised the program and results.

PCDC Board member Rhonda Shaffer added the clients being served are unable to get financial assistance from other financial institutions. Program is providing a safer and efficient lifestyle to clients.

There appearing to be no further public comments Judge Shaffer closed the public hearing at 11:13 am.

The court and audience members added a heartfelt thank you for all of the service and accomplishments of the late Holly Weimar to PCDC and the citizens of Gilliam County.

IN THE MATTER OF LIBRARY CHANGE ORDER

Jeff Schott recommended the following change order requests for the Library project. Noting these changes do not require additional funding from the Court, funds are in the contingency for the project.

Change Order No. 5 incorporates a number of changes with the roof: \$14,080.

- Original plans had called for the re-use of existing downspouts: Elevation concerns which would require excavation. To rectify problem a new roof drain and spout will be installed down the east side of building.

- Seismic upgrade to include cricket brace installation around the building.
- Existing wall has some defects which will be difficult to flash seal long term. Plan to extend roofing and install cap flashing.

Change Order No. 6 is a credit of \$2,490:

- Original plan was to install a galvanized and painted canopy. Revised plan is for canopy will be painted, not galvanized.

MOTION: Commissioner Gronquist moved to accept Change Order No. 5 in the amount of \$14,080 and Change Order No. 6 which provided a credit amount of \$2,420.90

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF VETERANS SEMI ANNUAL REPORT

Veteran's Service Officer Bryan Hunt provided the Court with the following information:

- Tri-County individual activity report
- Composite activity report
- Enhancement/Expansion outcomes and measurements
- Quarterly financial report
- Expansion/enhancement plan expenditure table

Judge Shaffer added he had been contacted regarding difficulties contacting Hunt. Hunt understood the frustration noting limited in office time in each county adds to client misperception. Hunt assured the Court he encourages Veteran's to leave voice messages and he returns the calls in a timely manner.

Commissioner Gronquist stepped out of the Court for phone call.

IN THE MATTER OF RESOLUTION NO 2013-02

MOTION: Commissioner Weimar moved to approve Resolution No. 2013-02 declaring the following vehicles as surplus property:

2000 Chevrolet Pickup #SN 1GCGK24U4YE206812

2000 Chevrolet Pickup #SN 1GCGK29U2YE235884

To be disposed of by public auction or by advertisement and sealed bids.

SECOND: Judge Shaffer.

Vote: 2-0

Yes: Judge Shaffer and Commissioner Weimar

No: None

Abstained: None

Absent: Commissioner Gronquist

Motion Passed.

Commissioner Gronquist returned to court meeting

IN THE MATTER OF CCO COMMITTEE APPOINTMENT

Judge Shaffer opened the discussion on potential CCO Committee member's emphasizing the importance of OHP consumer's committee appointees. Noting Vicki Winters, Lisa Helms and Ryan Hawley are currently appointed and possibly may be able to find consumer who are interested in serving on the committee.

Do decisions made.

Commissioner Weimar reported South Gilliam County Medical Center Holly Winslow noted concerns with the CCO process including less funds to be available and reimbursement processing time.

IN THE MATTER OF NCPHD BOARD MEMBER

Commissioner Gronquist reported Arlington Medical Center Carmen Gronquist is interested in serving on the North Central Public Health Board. Court reached consensus on appointment.

Discussion on other potential board members occurred.

IN THE MATTER OF CC&F FUND BALANCE

Commission on Children and Families Director Teddy Fennern joined the Court.

Judge Shaffer opened the discussion about the January 2, 2013 meeting which Fennern had indicated there would be substantial left over funds in the CC&F budget at the end of June 30, 2013. Fennern had proposed to the Court that she continue working through the summer months to provide summer youth programs and oversee OYCC program. These funds had been accumulated over the years with grant administration, income interest and may be carried over, unlike CC&F funds which are returned to the state.

Local CC&F will be done June 30, 2013, noting the state CC&F has already disbanded.

Discussion on the Early Learning Council and Youth Development Council occurred realizing the system is vague at this time.

Fennern added the OYCC grant amount has increased to \$16,500 which will allow an additional youth to be put to work, but also requires the original grant submittal request amount of \$11,111 match will change to \$16,500 which is available in the CC&F budget.

Consensus to allow Fennern to work through the summer to implement summer youth programs using the funds available in the CC&F budget. Noting any remaining funds will be absorbed into the county's general fund.

IN THE MATTER OF BUDGET CALENDAR PRESENTATION

Budget Officer Danelle Wetherell provided the Court with the 2013 Budget Calendar and asked for discussion. Discussion occurred regarding timeline and procedure.

MOTION: Commissioner Weimar moved to approve the 2013 Budget Calendar as presented.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF RFP AUDIT SERVICES

Treasurer Danelle Wetherell asked the Court to consider postponing the Audit Services RFP process, noting at this time the current auditors have been very helpful and supportive.

Commissioner Gronquist supports waiting for a year noting new Treasurer and Judge learning process.

Court agreed to postpone RFP process for auditor services.

Wetherell reported budget transfers and journal entries are complete. Weed Department budget has a shortage and according to Weed Officer Don Farrar there are still outstanding grant reimbursements which should fill the gap. This information was confirmed Commissioner Weimar.

Wetherell reported her intention to hire retired Treasurer Alcenia Wright to train/assist during supplemental budget process.

IN THE MATTER OF RESOLUTION NO 2013-03

Resolution No. 2013-03 declaring the following tax foreclosed property as surplus property:

- Township 4 South, Range 21 East, Section 10CA, Tax lot 5700, Account No. 397, owner Daniel and Deborah Fox.
- Township 4 South, Range 21 East, Section 10BD, Tax Lot 6800, Account No. 283, owner Barbara Hawk.
- Township 4 South, Range 21 East, Section 10DB, Tax Lot 8504, Account No. 8504, Owner Doris Cabral.

Properties are to be sold at Sheriff's Sale: Tax Lot 6800 and Tax Lot 8504 will be addressed in a contract sale by placing express conditions requiring buyers to clean up property including buildings to be demolished or brought up to code.

MOTION: Commissioner Gronquist moved to approve Resolution No 2013-03 declaring the above listed properties as surplus property to be sold at Sheriff Sale.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

Assessor Dave Messenger submitted the following information:

- Account #397-Fox: Total Value \$7,210
- Account #283-Hawk: Total Value \$27,540
- Account #3554-Cabral: Total Value \$13,300

Discussion followed.

Consensus: Legal Counsel Will Carey will draft appropriate documentation listing the minimum bids on the properties as follows:

- Account #283-Hawk: \$15,000
- Account #3554-Cabral: \$13,300
- Account #397-Fox: \$7,210

IN THE MATTER OF 2013-2014 FUNDING PROCESS

The County Court held a discussion regarding the process used the past two years in accepting grant applications and awarding grants to organizations.

It was Consensus at the previous Court meeting to amend the process for the coming year.

It was a Consensus of the Court to identify the entities they (Court) are committed to granting operating funds for the next fiscal year.

The Court reviewed the list of last year's grant recipients and identified the following entities to receive notification asking them to submit a letter requesting funds: Condon Child Care, Arlington Child Care, Condon School District 25J, South Gilliam County Health District, Arlington School District No. 3, Arlington Community Preschool, Port of Arlington, Pioneer Community Development Corporation and Gilliam County Fire Services Coordinator.

Special Project Grant Program will continue to operate as it has in the past with grant applications being accepted with equal amounts of funds available for both north and south Gilliam County.

Court agrees the five major projects including: City of Lonerock- Reservoir, City of Condon/Arlington- Infrastructure, Columbia Hills Senior Center and South Gilliam Fire Building have funding committed in the amount of \$2.75 million.

Commissioner Weimar added the importance of funding education, health and welfare with economic development following. It was noted the strategic plan has different categories deemed important. Discussion continued on programs and financial planning in the future.

Judge Shaffer read a letter from City of Condon Mayor Dale Thompson reporting the water/wastewater project should be completed within three to five years thanks to the County Court's financial commitment.

IN THE MATTER OF INSURANCE COMMITTEE UPDATE

Insurance Committee members Rena Kennedy, Leanne Durfey and Terri Carnine reported they have been reviewing several insurance plans and are recommending two options: Option A is a Health Saving Account-HAS, Option B which is a PPP Benefit plan with two deductible options.

Committee made the following recommendations:

- Invite CIS Representative Carol Van Dyke to address all employees on the two options.
- Options will be voted on by employees, majority wins.
- Enrollment will be done January 1, 2014. This prevents employees from possibly paying multiple deductibles while preventing additional enrollment workload in Clerk's office. Noting Legal Counsel Will Carey has agreed to the one time enrollment process.

Consensus to support all recommendations.

Terri Carnine received thanks for a job well done for creating insurance option/cost sheets

IN THE MATTER OF WHEAT BLENDING PROJECT

The Court reviewed an amended payment schedule prepared by Business Oregon Infrastructure Finance Authority on the Wheat Blending building located at Shutler Station in Arlington.

The amendment is to allow a replacement payment schedule without needing a revised promissory note. Additional language was added which accommodates the county in the event more money is added to the principal of the loan; the promissory note will not need to be revised.

MOTION: Commissioner Gronquist moved to approve the Oregon Business Project No. X04002- Amendments No. 1 which provides the option to make additional payments on the Gilliam County Wheat Blending Project Building.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF JOINT RESOLUTION NO 2013-04

MOTION: Commissioner Gronquist moved to approve Joint Resolution No. 2013-04 agreeing to participate in funding activities of the Oregon office for community dispute resolution.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF COUNTY COURT REPORTS

Commissioner Weimar attended the Executive MCCOG Board and discussed Area Agency on Aging. Working to improve efficiency and collaboration with area meal site programs, noting Fossil is trying to re-establish senior meal site service.

Judge Shaffer attended an Air National Guard informational meeting on a training/practice program which will bring pilots 11,000 feet above our area to practice maneuvers. Pilots currently train over the ocean, but adverse weather conditions cancel exercises. Noting the local weather is ideal for tactical training and maneuvers. There will be informational meetings (scoping sessions) to gather public input, along with public hearings.

PGE purchase of Iberdrola property seems to be moving forward. Plan to meet with Will Carey on SIP agreement.

IN THE MATTER OF CORRESPONDENCE

The following correspondences were acknowledged:

- Condon Chamber of Commerce thanking the Court for continued support.
- Mac and Jan Stinchfield thanked the Court for the volunteer appreciation dinner.
- Pat Shaw thanked the Court for the retirement gift and retirement party.
- Soil Water Conservation District invitation to annual catered dinner February 7, 2013 beginning at 5:00.
- American Wind Conference in February at the Portland Hilton. Commissioner Weimar and Judge Shaffer will attend.

IN THE MATTER OF THE NEXT MEETING

Next Court meeting is scheduled for Wednesday, February 20, 2013 at 10:00 a.m. and will be held in the Arlington Municipal Building - Arlington, Oregon.

It appearing to the Court there was no further business to be conducted at this time, and no additional matters to be considered, Judge Shaffer adjourned the meeting at 3:10 p.m.

GILLIAM COUNTY COURT

By _____

Steve Shaffer, Judge

By _____

Dennis Gronquist, Commissioner

By _____

Michael Weimar, Commissioner

Marla Davies-Recorder