

7-3-2013

Judge Shaffer opened the regular Gilliam County Court meeting at 10:00 a.m. at the Gilliam County Courthouse-Condon, Oregon.

Commissioners Present: Judge Steve Shaffer and Commissioner Michael Weimar.

Absent: Commissioner Dennis Gronquist.

IN THE MATTER OF PROPERTY & LIABILITY INSURANCE

Insurance Agent of Record Nancy Snider, Wheatland Insurance provided some background on City County Insurance Services (CIS) explaining it is not a traditional insurance company but rather a pool of cities and counties. She noted there are three insurance pools in Oregon; CIS, Special Districts Association and Property and Casualty for Education (PACE). Snider noted the following:

- CIS does not provide the County's rail liability insurance, however that coverage is placed with another company and she is the agent of record.
- Snider is not the agent of record for Gilliam County's workers' compensation coverage.
- CIS had now offers coverage for events where alcohol is served.
- Snider has received up to date equipment and driver lists for Gilliam County. .
- Foreclosed property on 110 N. Lincoln is insured for liability coverage. The process for allowing previous owner to collect personnel belongings was done correctly.

Snider added all County owned property which is leased could be insured by the County and the premium could be added to lease amount. This allows the County to set amounts and coverage for their property while providing a reduced insurance premium for the tenant. If a tenant is providing their own insurance the County needs to review the policy to insure adequate coverage is being provided.

CIS provides Crime liability coverage which covers up to \$50,000 in the event an employee or volunteer commits fraud. This coverage may be increased up to \$500,000 and requires an application be submitted. The information from the application determines the premium. Snider provided an application to the Court. It was noted Treasurer and Fair Board have Bond coverage which is required.

CIS provides Cyber Liability coverage up to \$50,000 which is included in current policy. If the County computer system is hacked the County would be responsible for notification expenses and other damage costs. Cyber insurance is a new coverage and may be increased up to \$300,000. The premium is determined by the information submitted on the application which Snider provided.

CIS has an Agility policy which in the event of a disaster a team would be on site immediately to get Courthouse operational by setting up a temporary location. Snider will provide additional information if requested on this coverage.

Snider spoke about the annual CIS Conference which occurs in February in the Portland area. Risk Management Coordinator Terri Carnine attended the conference. CIS offers grants for an individual from each entity to attend the conference which pays for one night lodging. Snider encouraged County to send staff, noting Wheatland sends eight to ten employees.

Wheatland is the largest independent insurer in Eastern Oregon and employs 35-40 people. Snider's office insures more public entities than any other Wheatland location.

Snider reported the Gilliam County Library is covered however the value of the contents needs to be updated. Court Administrator Leanne Durfey will contact Gilliam County Librarian Mary Reser and Gilliam County Library Board Chair and have them submit the information. Snider noted she needs additional information on the warehouse behind the new library and asked about the projected uses of the space. At this time there is no storage or other plans for the space. Warehouse is covered at actual cash value and will not qualify for replacement value. If plans change and the warehouse is used for storage content coverage should be added. It was noted the warehouse has historic value.

Commissioner Weimar felt the Workers' Compensation expense was excessive. Snider noted Wheatland is not the agent for Gilliam County's Workers' Compensation coverage. She was aware Workers' Compensation had increased costs across the board.

Weed and Road Department projects have liability coverage and certification of insurance is provided to parties.

Discussion on the use of County owned property by employees occurred. The County does not compete with private enterprise. Language does provide if a need arises the County can do the work at a set rate. The Court needs to review employee use of County property policy.

Durfey will complete the Crime and Cyber Liability coverage applications and submit to CIS for coverage quote as advised by County Court.

IN THE MATTER OF APPRAISER TRAINEE INTRODUCTION

Assessor Dave Messenger introduced new Appraiser Trainee Chet Wilkins to the Court. Wilkins started working in the Assessor's office July 1, 2013.

IN THE MATTER OF EMS GRANT SUBMITTAL REQUEST

Emergency Services Coordinator Chris Fitzsimmons is asking the Court for approval to submit a grant to the Oregon Emergency Management-State Homeland Security in the amount of \$150,709 which will be used for purchase and installation of 700 Band Radios for North and South Gilliam County Fire Departments and Condon Police Department. The grant submission deadline is July 26, 2013 and requires no match.

MOTION: Commissioner Weimar moved to approve the grant submittal request submitted by Chris Fitzsimmons to Oregon Emergency Management to purchase and install radios in the amount of \$150,709.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF MOU CASA/GILLIAM COUNTY CASA

MOTION: Commissioner Weimar moved to approve the Memorandum of Understanding between Oregon Casa Network and Gilliam County CASA effective July 1, 2013 through June 30, 2014.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF NCPHD BYLAWS

Judge Shaffer reported the North Central Public Health District Intergovernmental Agreement had been approved at the last Court meeting. Noting the Bylaws were not accepted pending further review. He feels comfortable with the Bylaws as written.

Commissioner Weimar added the Public Health system is difficult and noted if South Gilliam County Health District were to absorb Public Health duties it would cost more than \$82,000 the County currently pays.

MOTION: Commissioner Weimar moved to accept North Central Public Health District Board bylaws as presented.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF USDA WORK/FINANCIAL PLAN

USDA/APHIS submitted a Wildlife Services Work and Financial Plan which explained objectives, activities and budget for wildlife services for the fiscal year July 1, 2013 through June 30, 2014.

MOTION: Commissioner Weimar moved to approve the 2013-2014 USDA/APHIS Wildlife Services Work and Financial Plan in the amount of \$67,366.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF LANE COUNTY SOFTWARE AGREEMENT/AMENDMENT

Lane County has submitted an amendment to the Intergovernmental Agreement for Manatron Software which is used in the Assessor's office. Wasco County has been added to the agreement as a partner and will pay the contract increased amount of \$20,000 bringing the total contract cost to \$100,000. It was reported Assessor Dave Messenger recommended approval of Amendment.

MOTION: Commissioner Weimar moved to approve Amendment 2 modifying the Agreement between Lane County and Crook, Gilliam, Lake and Wheeler Counties to include Wasco County. Contract amount increased from \$80,000 to \$100,000: each partner's portion \$20,000 annually.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF ADDITIONS/REVISIONS

Judge Shaffer had the following additions to the agenda:

- 4.0 Action: Sherman County Early Learning Hub Intergovernmental Agreement
- 3.9A Action: Eastern Oregon Rural Counties organization membership
- 4.6 Discussion: Fiber Optic support letter

IN THE MATTER OF OREGON AGREEMENT NO. 134276-THIRD AMENDMENT/ FOURTH AMENDMENT

Court Administrator Leanne Durfey communicated Community Counseling Solutions Kimberly Lindsay had reviewed the Agreement and had no concerns with Amendment Three or Amendment Four approval.

MOTION: Commissioner Weimar moved to accept the third and fourth amendment to Department of Human Services 2011-2013 Intergovernmental Agreement #134276 for the Financing of Community Developmental Disability Services in Gilliam County.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF DEVELOPMENTAL DISABILITY CARRYOVER

Community Counseling Solutions Kimberly Lindsay submitted a Community Mental Health and Developmental Disabilities Program Carryover Funds report for fiscal year 2009-2011. There were no carry over funds to report.

MOTION: Commissioner Weimar moved to accept the 2009-11 Community Mental Health and Developmental Disabilities Services fund carryover report.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF AUTHORIZING HOMESTEAD REBATE 2013-2014

Gilliam County Budget Committee and Gilliam County Court approved the 2013-14 Gilliam County Homestead Rebate to be paid from the Economic Enhancement Fund to qualified homesteads, not to exceed \$500.

MOTION: Commissioner Weimar moved to approve the Gilliam County Homestead Rebate Program authorizing the Gilliam County Assessor to process the Homestead Rebate Program in the 2013-14 assessment year.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF ELC IGA SUBMITTED BY SHERMAN COUNTY

Judge Shaffer reported Sherman County has submitted an Early Learning Council Hub Intergovernmental Agreement which includes Sherman, Wheeler, Gilliam and Wasco Counties.

Judge Shaffer added Commissioner Gronquist is aware of Sherman's Hub IGA and will agree to Court's decision. NCESD has been advised of Sherman's IGA.

Discussion on the importance of building a Hub with local parties to ensure local families receive services.

MOTION: Commissioner Weimar moved to accept the Sherman County Early Learning Council Hub Intergovernmental Agreement including Gilliam, Wheeler, Sherman and Wasco Counties.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist

Motion Passed.

IN THE MATTER OF INLAND DEVELOPMENT SUPPORT LETTER

Judge Shaffer reported Inland Development Corporation is asking Gilliam County Court for a support letter for USDA Community-Oriented Connectivity Broadband Grant. The project enables the construction and maintenance of a fiber-optic line from the City of Arlington West on Highway 206 turning South on Van Gilder Highway to connect with the Tri-County 911 switch at Erskine.

The Court was concerned the project did not provide fiber-optic service from Arlington to Condon's 911 Center and then connect to the Erskine switch. Judge Shaffer has left a message for Inland Development Corp. so the matter and language of the grant proposal may be addressed to better benefit Gilliam County in its entirety. Letter of support will not be sent unless project can provide more value for County. Deadline for support letter is July 8, 2013.

IN THE MATTER OF VACATED LIBRARY BUILDING

Judge Shaffer wanted to discuss options for the vacant Library Building on Main Street. It was noted the building is in need of substantial updating before it could be occupied.

The Court would like to have public and City Council input on the matter.

No decisions were made.

IN THE MATTER OF TRANSPORTATION PROPOSAL

Judge Shaffer reported Senior Coordinator Delene Durfey made a proposal on becoming the Transportation Brokerage for the Eastern Oregon Coordinated Care Organization-EOCCO. The current Brokerage is through MCCOG in Wasco County which is not within the EOCCO area, which is a requirement. It was noted MCCOG Transportation Director Dan Schwanz is meeting with EOCCO to discuss a possible satellite office in one of EOCCO counties.

Judge Shaffer discussed the matter with EOCCO Director Kevin Campbell and he agreed to send transportation program requirements.

No decisions were made.

IN THE MATTER OF EASTERN OREGON REGIONAL COUNTIES ORG.

Judge Shaffer reported the Eastern Oregon Regional Counties Organization-EORCO has sent a letter and Bylaws inviting Gilliam County to join the EORCO. In the past the Eastern Oregon Alliance provided a similar partnership, noting the importance of Eastern Oregon having a presence on Federal issues.

It was agreed the membership would be beneficial, noting rural Oregon needs to stick together. Membership fees will be a formula based on Payment in Lieu of Taxes-PILT which will pay for technical support and lobbying efforts in Washington D.C.

IN THE MATTER OF COUNTY COURT MEMBER REPORTS

Commissioner Weimar attended:

- CAPECO meeting where the budget was adopted. Last year's budget was \$5.3 million, this year it was decreased to \$4.9 million. The Workforce program is gearing up to offer assistance to the 800 employees who will be looking for employment when the Incinerator closes. It was noted MCCOG provides Gilliam's workforce services. CAPECO provides food to local food banks and are working to ensure rules are being followed at distribution centers.
- Lower John Day River Area of Transportation meeting where the fueling station at the Port of Arlington was discussed and is moving forward. Project updates were discussed including Warm Springs Highway 26 addition of passing lanes to improve safety. Discussion on needs for next funding cycle and considering a preservation program which may benefit small county's needs more efficiently than the current specific projects program.

Judge Shaffer acknowledged a letter from Barbara Hawk asking for more time to remove her items from the tax foreclosed property she once owned. The property will be sold at Sheriff's auction on July 11, 2013 at 10:00 a.m. Hawk was contacted and offered an additional four hours which will be monitored by law enforcement due to liability concerns.

IN THE MATTER OF CORRESPONDENCE

Judge Shaffer acknowledged:

- 2013 Graduating class thanking the Court for the donation to the Drug and Alcohol free party.
- Vietnam Veteran donation to install memorial signage from Portland to Ontario along Interstate 84. The proposal was for a total of ten signs to be posted east and west bound at a cost of \$15,000. The Court felt it was a good cause and will discuss amount and line item at a later meeting. No decisions were made.

IN THE MATTER OF CONSENT AGENDA

Commissioner Weimar noted changes to June 5, 2013 and June 19, 2013 regular Court meeting minutes.

MOTION: Commissioner Weimar moved to approve:

- June 5, 2013 County Court meeting minutes with changes discussed
- June 5, 2013 Executive Session minutes
- June 19, 2013 County Court meeting minutes with changes discussed
- June claims pending review.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF NEXT COURT MEETING

The July 17, 2013 Gilliam County Court meeting will be canceled.

The next Gilliam County Court meeting will be August 7, 2013 at 10:00 a.m. which will be held at the Gilliam County Courthouse-Courtroom in Condon, Oregon.

It appearing to the Court there was no further business to be conducted at this time, and no additional matters to be considered, Judge Shaffer adjourned the meeting at 12:10 p.m.

GILLIAM COUNTY COURT

By _____
Steve Shaffer, Judge

By _____ Absent _____
Dennis Gronquist, Commissioner

By _____
Michael Weimar, Commissioner

Marla Davies-Recorder