

10/16/13

Judge Shaffer opened the regular Gilliam County Court meeting at 10:05 a.m. at the Gilliam County Courthouse-Condon, Oregon.

Commissioners Present: Judge Steve Shaffer, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

IN THE MATTER OF REVISIONS TO AGENDA

Judge Shaffer made the following addition to the agenda:

- Bid for battery backup for Server Room HVAC

IN THE MATTER OF SOUTH GILLIAM COUNTY AMBULANCE SERVICE FEES

Dave and Karen Jones of South Gilliam County Ambulance Service were present to update the Court on the situation with South Gilliam County Ambulance Service assisting North Gilliam County Ambulance Service Area until they are back in service. Information was provided regarding an interim agreement that has been reached. South Gilliam County Ambulance will be reimbursed \$400 per trip for traveling to Arlington during the interim, and North Gilliam County Ambulance Service agreed to reimburse the amount Medicare would have paid to South Gilliam County Ambulance Service on outstanding bills where attempts to collect the debt have failed.

Karen stressed the agreement is for a limited period of time. County Court members expressed their appreciation to South Gilliam County Ambulance Service for their willingness to assist.

In response to Judge Shaffer's question Dave explained the Medical Director oversees the EMT's and in doing so approves the protocols under which the EMT's can function. It was noted that historically the two districts have not had the same medical director.

IN THE MATTER OF SENIOR PROGRAMS COORDINATOR STAFF REPORT

Senior Programs Coordinator Delene Durfey reported on the following:

- Condon Mealsite Assistant Cook has resigned. Position has been advertised.
- Both mealsites have reduced numbers but an increase in takeout meals.
- Anticipating budget reductions in Federal and State revenues for mealsites.
- Public transportation rides are on the increase.
- Gilliam County Transportation Program receives \$1.65 per mile for Division of Medical Assistance Programs (DMAP) riders. It was noted this reimbursement amount may be reduced by the State.
- Discussion followed regarding forthcoming changes with Coordinated Care Organizations in relation to DMAP rides.

- Delene and Marla recently attended a transportation conference in Bend and learned of the State's requirement for a Safety Officer for the Special Transportation Program and also learned that they will need to provide additional trainings for drivers.
- Delene is retiring in June of 2014. Commissioner Weimar asked how the transition is being handled. Delene said initially, at the request of Judge Shaffer, she is updating her job description.
- Update given on grant awards.
- Issue with computer left Delene unable to retrieve the past two years transportation reports, however she has paper copies.
- Oregon Public Transit audit forthcoming.

Due to additional State STF requirements and new software Judge Shaffer said STF Dispatcher Marla Davies will be moving to the Family Services office so she and Delene will be occupying the same office.

IN THE MATTER OF FAMILY SERVICE DIRECTOR STAFF REPORT

Judge Shaffer explained that due to the dissolution of Commission on Children and Families at the state level the Gilliam County 2013-14 budget added a Family Services Department and through the budget process the former position of CC&F Director filled by Teddy Fennern was moved to the new department in the position of Family Services Director.

Fennern reported on the following:

- Overview of funding streams per Contract #9378 Amendment, noting some of the funding streams are the same amounts as they were through the Commission on Children and Families structure and some are slightly less.
- Guidelines are similar with a different reporting system.
- Funds will be allocated to the same entities as they were last year, just a continuation of funding.

MOTION: Commissioner Gronquist moved to approve Amendment to Contract #9378 between Gilliam County and Oregon Department of Education setting forth the maximum amount of financial assistance the Department of Education will provide for Healthy Start, Great Start, Children Youth & Families, Family Support Services and Service Continuity.

SECOND: Commissioner Weimar

<u>Vote:</u>	3-0
Yes:	Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No:	None
Abstained:	None
Absent:	None

Motion Passed.

Judge Shaffer and Fennern explained the process for HUB applications. The second round will be due in January with decision in March and changes to take effect 7-1-14.

Draft application to be submitted by Four Rivers Early Learning Hub was presented with Fennern giving an overview of the application. She explained the process, the application was a collaborative effort between Gilliam, Hood River, Sherman, Wasco and Wheeler Counties. Sherman County has agreed to be the fiscal agent for the first year. Fennern said the Governing Board has been determined as follows;

- One representative from each county government (a county court member or their designee)
- One representative from Early Learning - Child Care Partners Resource and Referral Manager, Nancey Patten
- One representative from Health - North Central Public Health District Director, Teri Thalofer
- One representative from Social Services - Tyler Flamitch, DHS District 9 Manager
- One representative from K-12 – North Wasco County School District #21 SSHS Project Director Trudy Townsend
- One representative from Business (to be determined)
- One representative for Parent/Consumers (to be determined)

For clarification Commissioner Weimar noted the HUB is Four Rivers Early Learning and the fiscal agent is Sherman County.

Fennern's report also noted her involvement in the following:

- In process of reactivating Early Childhood Teams.
- Resource Connections Program - assisting many families.
- Will be working with Juvenile Department and the Schools to reach a collaborative agreement to utilize Youth Investment and Crime Prevention Funds.
- Will be working with Early Learning Programs to get contracts signed, etc.
- Missed deadline for CoverOregon Assister Training but will working on getting the training.
- CAPECO will hold mandatory meetings for people applying for energy assistance; Fennern and Delene Durfey will provide assistance at the training.
- Fennern provided numbers being served at the local food pantries, noting the number of those being served is increasing.
- Successful in application for a \$2,800 FEMA grant; \$1,000 for each food pantry for food purchases and \$400 for each food pantry for equipment/supplies.
- OYCC Crew reported at Court meeting at the end of their summer work program.
- Successful Children's Fair with various activities and increased numbers of participation.
- Staffing the Gilliam County Advisory Board for Greater Eastern Oregon Coordinated Care Organization; surveys were sent to communities, one-on-one interviews were held,

now gathering health data to prepare the Community Health Improvement Plan which is due next year.

IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Gronquist moved to approve the following consent agenda items (with the exception of October 2nd minutes which are not completed):

Approved

- September Claims pending review
- Correct September 4, 2013 minutes to reflect unanimous yes vote to pay \$2,500 dues to Eastern Oregon Regional Counties Organization
- Reciprocal Intergovernmental Agreements with Morrow County and Sherman County to provide Independent Assessment Services

SECOND: Commissioner Weimar

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF APPOINTMENTS TO THE LOWER JOHN DAY ACT

Brief discussion was held regarding Gilliam County representation on the Lower John Day Area Commission on Transportation (LJD ACT).

Commissioner Weimar reported they are still working on the Charter and Membership. He noted he supports adding a position to represent Ports. It was consensus to table the appointments until LJD ACT finalizes the Charter.

IN THE MATTER OF APPOINTMENTS TO THE CULTURAL COALITION BOARD

Correspondence from Michelle Colby was reviewed which noted two individuals are interested in filling vacancies on the Gilliam County Cultural Coalition Board.

MOTION: Motion was made by Commissioner Gronquist to appoint Miranda Gabbey and Patricia LaTrace to the Gilliam County Cultural Coalition Board to fill vacant positions on the board which will expire December 31, 2015.

SECOND: Commissioner Weimar

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF CONTRACT FOR WEBSITE REDESIGN/RESTRUCTURE

The Court reviewed the proposed contract with Mighty Ripple for website restructure and maintenance. Commissioners requested removal of the following language on Page 2, No. 6 Termination - "**for just cause**".

In response to Commissioner Weimar's question it was noted the contractor will work with Michelle Colby who currently manages the website.

MOTION: Commissioner Gronquist made a motion to approve the contract, contingent upon the elimination of "**for just cause**" under the termination clause on page 2.

SECOND: Commissioner Weimar

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF CITY OF CONDON SWIMMING POOL EXPENSES

Judge Shaffer referred to letter received from Condon City Administrator Kathryn Greiner requesting reimbursement of Condon Swimming Pool operational expenses. Brief discussion followed for clarification of amounts included in the letter.

MOTION: Commissioner Gronquist moved to continue with the agreement to fund up to \$50,000 annually for pool operations and to approve reimbursement of \$15,756.61 for swimming pool operations for the period of July 1, 2013 to September 30, 2013.

SECOND: Commissioner Weimar

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF APPROVAL OF RESOLUTION NO. 2013-21

Resolution 2013-21 will provide Oregon Developmental Disabilities Services with documentation showing Gilliam County Judge has the authority to sign contract amendments, approve SEPA's for Developmental Disabilities Services and authorizes either county staff or subcontractor staff access to eXPRES. Subcontractor is Community Counseling Solutions.

MOTION: Commissioner Weimar moved to approve Resolution No. 2013-21 authorizing agreement approvals, eXPRES security authorization and SEPA approval.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF BATTERY BACKUP FOR THE SERVER ROOM

Judge Shaffer spoke about the need for a battery backup for the HVAC in the server room noting he has conferred with Assessor Dave Messenger whom agrees it is important to protect the County's investment in computer equipment. It was noted Darryl Houghtelling contacted an electrician to get an estimate for the unit. The estimate was reviewed and it was consensus of the Court to get additional estimates for comparisons.

IN THE MATTER OF FORMER LIBRARY BUILDING

It was noted a Public Hearing was held the evening on Oct. 2 to receive public input on whether the County should retain or sell the former library building which is now vacant. Due to a scheduling conflict Judge Shaffer was unable to attend the Oct. 2 Public Hearing. The Commissioners reported there were a few citizens at the Public Hearing and it appeared from the comments received that the people attending the hearing felt it best for the County to sell the building, with conditions on the sale that it is taken care of. It was consensus of the Court to proceed with the sale of the building.

IN THE MATTER OF COUNTY COURT MEMBER REPORTS

Commissioner Gronquist reported he met with Port of Arlington Economic Development Officer Peter Mitchell regarding a Connect Oregon Grant application to add another rail switch at Shutler Station Industrial Park.

Commissioner Weimar reported on attendance at a Lower John Day ACT meeting.

Judge Shaffer and Commissioner Weimar both attended the AOC District meeting.

Judge Shaffer participated in a meeting by conference call with the Regional Solutions Group. He spoke about the differences in the region's economic development areas and interests. He noted Gilliam County borders on the west side of an organization which often deals with economic development concerns that can differ from those of Gilliam County. As an example he noted the meeting included discussion about a different Area Commission on Transportation. Judge Shaffer said he would like to pursue the possibility of moving Gilliam County to the Mid-Columbia Economic Development area. It was consensus of the Court to continue the process of moving toward the Mid-Columbia region.

IN THE MATTER OF NEXT MEETING

Next Court meeting will be held Wednesday, November 6th, 2013 at 10:00 a.m. at the Gilliam County Courthouse.

It appearing to the Court there was no further business to be conducted at this time, and no additional matters to be considered, Judge Shaffer adjourned the meeting at 12:15 p.m.

GILLIAM COUNTY COURT

By _____
Steve Shaffer, Judge

By _____
Dennis Gronquist, Commissioner

By _____
Michael Weimar, Commissioner

Leanne Durfey-Recorder