

2-5-2014

Judge Shaffer called the regular Gilliam County Court meeting to order at 10:02 a.m. which was held in the Gilliam County Courthouse-Courtroom- Condon, Oregon.

Commissioners Present: Judge Steve Shaffer, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None.

IN THE MATTER OF ADDITIONS/REVISIONS TO AGENDA

Judge Shaffer made the following changes:

3.5: Addition-Local Community Advisory Committee Appointment

3.6: Addition-Minimum bid amount former library building

IN THE MATTER OF RESOLUTION 2014-03

MOTION: Commissioner Weimar moved to approve Resolution No. 2014-03 making appropriations for Gilliam County General Funds. To appropriate and allow for expenditures for State Homeland Security Grant not anticipated at budget time in the amount of \$151,953.

SECOND: Commissioner Gronquist.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF CONDON SCHOOL FUND REQUEST

Condon School District asked the Court for their 2013-14 funding allocation.

MOTION: Commissioner Gronquist moved to approve the release of the Condon School Districts 2013-14 Funding allocation of \$400,000.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF FORMER LIBRARY BUILDING-MCKAY

Gilliam resident Jonna McKay reported she is interested in purchasing the former library building to open a community art space. Noting her previous art studio provided an outlet for creativity and provided empowerment through a therapeutic outlet for all ages.

Condon Chamber Chair Canda Rattray supports the art studio project noting the building will not be vacant, and though the recommendation had been a retail business, services such as art are also needed. The Chamber supports this endeavor.

McKay added there are repairs inside the building which must be done before it is open for classes. Asked for a minimum bid amount for the property: amount will be set later in this meeting.

MOTION: Commissioner Gronquist moved to approve the former library building located at Main Street be sold at a Sheriff's auction.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

The auction process and timeline was discussed.

IN THE MATTER OF COURT MEMBER REPORTS

Judge Shaffer reported:

- Frontier Digital 911 agreed to the increased amount of \$35,000 to cover the Service and Warrantee agreement making the total annual agreement \$85,000.
- Wheeler County Judge Perry hopes to be able to pay Wheeler County's portion \$70,000 of the Service/Warrantee. Proposal going to Wheeler County Court today. Commissioner Weimar asked for a summary on this process when concluded.
- Liberty Theater owner Don James called and will provide funding amount needed for the digital upgrade equipment at the next Court meeting. Discussion on the Liberty Theater using the Mainstreet Program to upgrade the building facade. There have been concerns expressed on the facade for the record.

Commissioner Weimar added a theater in Crook County had the same need to upgrade to digital equipment: local entities and citizens made donations.

Meeting adjourned at 10:30

Back in session 10:48

IN THE MATTER OF LIBRARY LANDSCAPING

Library Board members Cindy Osterlund and Kim Farrar reported there are remaining funds in the budget and asked the Court for guidance.

Consensus of the Court was to have the Library Board design a low maintenance landscaping plan and present it to the Court.

Osterlund added the Library Board has not received any propane billings to track usage. A filter was replaced which should reduce usage of both electricity and propane. The City of Condon was concerned about the electric bill which was high due to a broken meter.

IN THE MATTER OF SPECIAL PROJECTS GRANT

Economic Officer Michelle Colby and Pioneer Community Development Corporation Director Kim Farrar reported the Community Development Block Grant process has been delayed due to federal funding. Staff is working to fill the mandatory 25 qualified households who need home improvements, at this time there are 20. When application process allows PCDC will submit the grant.

Colby provided the Court with the 2014-15 Gilliam County Special Projects timeline. The amount for this year will be: \$89,621.64 which will be divided evenly between North and South Gilliam County. The process will be the same this year and will be advertised on the website, flyers and county newsletter.

To accommodate the North end applicants either the May 14, 2014 or June 4, 2014 Gilliam County Court meeting will be held at the Gilliam County Grain Lab.

IN THE MATTER OF CONSENT AGENDA

MOTION: Commissioner Weimar moved to approve the consent agenda including:

- January 8, 2014 County Court meeting minutes
- January 8, 2014 Executive Session minutes
- January 22, 2014 County Court meeting minutes
- January Claims pending review

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None
Motion Passed.

IN THE MATTER OF GOVERNMENT ETHICS LAW TRAINING

Condon City Administrator Kathryn Greiner joined the Court meeting.

Greiner stated she had spoken with Judge Shaffer about an Ethics Training scheduled for February 21, 2014: 8:30 a.m.-12:30 p.m. and cost \$1,500. The training will be held in the Gilliam County Courthouse-Courtroom. The trainer is Sean O'Day Legal Counsel for the League of Oregon Cities. The course covers: Ethics and Conflict of Interest in the first two hours and Public Meeting Law the remaining two hours.

It was noted anyone who fills out the annual ethics form: including Elected Officials, Public Administrators, various board members and employees should attend the training.

MOTION: Commissioner Weimar moved to participate in the Ethics training scheduled for February 21, 2014 and approves paying up to \$1,200 of the training cost.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF COUNTY COURT MEMBER REPORTS (CONT)

Judge Shaffer reported Oregon Natural Desert Association-ONDA representative Ben Gordon presented the wilderness study on BLM land proposal to County Court members in the past.

Moving forward Planner Susie Anderson is drafting a letter to invite adjacent landowners to a meeting with Gordon where questions and concerns can be discussed. Noting it may be an evening meeting and Commissioner Weimar agreed to represent the Court at the meeting.

IN THE MATTER OF TRI-COUNTY VETERANS SEMI-ANNUAL REPORT

Tri-County Veterans Service Officer Bryan Hunt provided the Court with the following: Individual County Activity Report, Composite Activity Report, Enhancement and Expansion Activity Report, Quarterly Financial Report/EE Plan table and Semi Annual Composite Activity Report.

Hunt added the vehicle purchase grant issues have been worked out and received a bid from Wright's Chevrolet for a vehicle and has another bid to submit to Sherman County Court.

Judge Shaffer asked if there were any volunteers for the veteran program locally, noting The Dalles has a successful program. Hunt replied there is nothing in place at this time. It was suggested a volunteer program could assist bringing services to area Veterans. Hunt added he covers three counties and does not have any personal office space at this time which would hamper volunteers assisting in phone calls or other office tasks.

Hunt provided Veterans' Day dinner supplies two counties: Wheeler had 58 veterans and Sherman had 23 veterans attend. The American Legion provided the meal to Gilliam County veterans, Hunt provided the bread. No information on how many veterans attended the meal.

Hunt reported 40 hours for coordination of transporting veterans to medical appointments listed on Outreach. It was noted the VSO funding source is depleted for medical transportation and Gilliam County Special Transportation will continue to transport veterans regardless of reimbursement.

There was discussion on the VSO budget, Hunt's surgery absence and possibility of changing Hunt's office schedule from Tuesday to Thursday. Noting Wheeler County would reportedly like to have Hunt on Tuesdays.

IN THE MATTER OF JUVENILE STAFF REPORT

Juvenile Director Vicki Winters reported the following.

- Eastern Oregon Coordinated Care Organization-EOCCO: Winters is the chair of the Local Community Advisory Committee-LCAC with ten other members. Working on a Transitional Grant which could be up to \$100,000 and is meant to promote better health. A local survey provided the following three health priorities which were important to local citizens: Mental Health, Social Determinants of Health Committee and Children's Health Education/Promotion Committee.
- Juvenile Crime Prevention-JCP funds are being allocated through Juvenile Department to school districts to pay for tutoring and long term life skill program. There is Bill being proposed for the 2014-16 JCP funds will be transferred to the Youth Development and may become a RFP process. The Oregon Juvenile Department Director's Association-OJDDA and AOC are not in favor of the bill.

- Meeting with Arlington School District, Community Counseling Solutions, Sheriff, and District Attorney to come with a plan to discourage youth's high risk behaviors.
- Dependency and Delinquency case numbers were provided to the Court.
- The Condon School District tutoring contract for \$5,000 requires quarterly reporting which includes number of children served. Arlington has not signed their tutoring contract at this time.

MOTION: Judge Shaffer moved to approve the Contract Agreement between Gilliam County and Condon School District No. JUV #2-2013 in the amount of \$5,000 for tutoring services from December 1, 2013 through June 30, 2014.

SECOND: Commissioner Gronquist.

Vote: 3-0
 Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
 No: None
 Abstained: None
 Absent: None
 Motion Passed.

IN THE MATTER OF LCAC/CCO

Judge Shaffer reported South Gilliam County Health Clinic Administrator Hollie Winslow and South Gilliam County Health Clinic Physician Assistant Michael Takagi submitted Community Advisory Committee applications to the Eastern Oregon Coordinated Care Organization.

Takagi will be taking Ryan Hawley, PA-C vacant position and Winslow will representing the financial member criteria. Concerns were noted too many representatives from Condon Health Clinic.

The Court discussed the CAC quorum and membership criteria and it was noted Family Services Teddy Fennern was staff for the entity not a voting member.

MOTION: Commissioner Weimar moved to appoint Hollie Winslow and Michael Takagi for a three year term to the Local Community Advisory Committee for the Eastern Oregon Coordinated Care Organization.

SECOND: Commissioner Gronquist.

Vote: 3-0
 Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
 No: None
 Abstained: None

Absent: None
Motion Passed.

IN THE MATTER OF MCCOG BOARD APPOINTMENT

City of Arlington Councilwoman Denise Ball is interested in serving on the Mid-Columbia Council of Governments-MCCOG Board, but is concerned about transportation costs to the meetings which are held in The Dalles.

The Court discussed having Ball ride with Commissioner Weimar when applicable to the meetings. It was noted perhaps Arlington Mayor Jeff Bufton could provide mileage reimbursement to Ball since she will be representing Arlington.

IN THE MATTER OF MINIMUM BID OF LIBRARY

Assessor Dave Messenger and Appraiser Chet Wilkins reported the former Library building current assessment has reductions due to the buildings deficiencies. The Assessed Value of the building is \$29,360.

The building is to be sold at Sheriff's auction and it will be advertised with the right to refuse any and all bids.

MOTION: Commissioner Gronquist moved to minimum bid of \$18,000 for Gilliam County surplus property located at 310 South Main Street, Condon, Oregon 18,000

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF ASBESTOS AWARD ABATEMENT PROPOSAL

Pillar Consulting Group, LLC. recommended the Court accept the bid submitted by Pacific Northwest Environmental-PNE for the asbestos abatement projects. The bid is broken into four separate bid items: Items one through three must be awarded together: Bid item four is an alternate which will be awarded on the Court's discretion.

Item One: Abatement of ACBM and associated carpet in rooms 107, 108A, 108B and 210 of the Gilliam County Courthouse. \$5,785 bid price

Item Two: Abatement of ACBM exterior siding tiles/shingles from Hawk House. \$3,875 bid price

Item Three: Abatement of ACBM interior materials from Hawk House as described is scope of work including removal of debris required to access work area.

\$4,995 bid price

Alternate Item Four: Demolition of Hawk House including garage, house, cellar and sidewalks per scope of work description. \$14,630 bid price

The Court discussed alternate bid item four which was a three day project and required constant dump trucks/drop boxes and drivers. There were no contingency costs in the bid, and there was a concern the cost could escalate if trucks were held up thus delaying demolition process.

For the demolition and removal of the Hawk House, garage, cellar and sidewalks the Court agreed it could be handled locally with the City of Condon and Gilliam County Road Department. Noting this partnership worked well on the former Fox property demolition. Judge Shaffer will request partnering at the Condon City Council meeting and the matter will be discussed with Roadmaster Dewey Kennedy.

MOTION: Commissioner Gronquist moved to approve Pacific Northwest Environmental LLC bid items:

- 1) \$ 5,785
- 2) \$ 3,875
- 3) \$ 4,995

Totaling: \$14,655 which will be paid out of Capital Project Funds.

SECOND: Commissioner Weimar.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

Judge Shaffer reported the carpeting for the District Attorney's office is substandard of what was requested in the RFP bid process. The carpet squares which were used for the Library building are special order and take 30 days to arrive.

The original RFP had a specific timeline which will be skewed: #107-Lower Conference Room B, #108-County Court offices and #210- Jury Room carpeting will be delayed while the carpet is on order.

IN THE MATTER OF CORRESPONDENCE

MOTION: Commissioner Gronquist moved to approve Pillar Consulting Group, LLC invoice in the amount of \$2,350 for services on the Hawk and Courthouse asbestos abatement RFP and process.

SECOND: Commissioner Weimar.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF COUNTY COURT MEMBER REPORTS (CONT)

Commissioner Weimar attended: CAPECO, MCCOG and AOC meetings and discussed:

- Transportation and economic development.
- Property tax abatement for low income housing projects: trying to boost tax revenue.
- Low Income weatherization program could be turned over to local electric providers.
- Senate Bill to increase the local portion of RV registration fees: funds would be used for local park upkeep and maintenance.
- SIP capped limit in Washington County with Intel/Nike project.
- Supporting Natural gas development: special use gas tax
- Governor looking at Innovation in Infrastructure by having private investors contributing to public projects. Business Oregon does not support this innovation.
- Commissioner Weimar remains Vice-Chair for MCCOG.

Judge Shaffer attended AOC where the following items were discussed:

- Renewable Portfolio Standard-RPS: Umatilla Electric Company-UEC has reached an agreement on their usage: waiting for process to be finalized.
- HB 4153 is in the Preliminary stage: Authorizes cities and counties to adopt ordinances for expedited siting of industrial, manufacturing or natural resource facilities in areas of high unemployment.
- SB 1570 Repeals sunset on provisions related to low carbon fuel standards. Noting the ethanol adds lubrication to the fuel reducing overall maintenance costs but provides reduced mileage.

Judge Shaffer met with the Oregon Workforce alliance and proposed beginning a local program for high school students to begin working on John Deere and other machinery components.

Commissioner Gronquist proposed contacting Scott Clements who is a financial consultant and has worked with Gilliam County on various projects. Noting importance of building a financial plan for a sustainable future. County Court Administrator Leanne Durfey will contact Clemens to set up meeting.

IN THE MATTER OF THE NEXT MEETING

Court Administrator Leanne Durfey reported the next three County Court meetings will be held in the Lower Conference Room due to a conflict with Circuit Court proceedings in the Courtroom.

The Next Gilliam County Court meeting is scheduled for 10:00 a.m. Wednesday, February 19, 2014 at the Gilliam County Courthouse- Lower Conference Room- Condon, Oregon.

It appearing to the Court there was no further business to be conducted at this time and no additional matters to be considered Judge Shaffer adjourned the meeting at 3:10 p.m.

GILLIAM COUNTY COURT

By _____

Steve Shaffer, Judge

By _____

Dennis Gronquist, Commissioner

By _____

Michael Weimar, Commissioner

Marla Davies-Recorder