

3-19-2014

The regular Gilliam County Court meeting was called to order by Judge Shaffer at 10:05 a.m. The meeting was held at the Gilliam County Wheat Lab-Shutler Industrial Park Arlington, Oregon.

Commissioners Present: Judge Steve Shaffer and Commissioner Michael Weimar.
Absent: Commissioner Dennis Gronquist.

IN THE MATTER OF IBR CARGILL UPDATE

IBR Representatives Keith Cross, Mike Connell and Bobby Gentry reported the following:

Cross thanked the Court for the quick action on replacing a faulty propane tank vaporizer at the site. Discussion on propane tank inspection/maintenance and responsibility for those expenses: County owns the tank, IBR pays for the propane.

Connell stated the water/plumbing is a concern with scale buildup in faucets, causing frequent removal maintenance. Noting since IBR is a food facility Inhibitors are not available, adding the Ozone Generator is working to keep microorganisms out of the water. Connell added the sprinkler system does not have the scale issue since the water is not circulated except during annual maintenance flush. Only one floor drain is operational and there are rocks in the drain. Pipes need to be scoped to find out if collapsed/corroded and fixed accordingly.

It was agreed Connell will contact Apollo and set up an appointment to get an estimate, which will be paid for by the County.

Timeline for plan to alleviate water issues: May 1, 2014

Roof leaks are still occurring, noting Road Master Dewey Kennedy patched damage from neighboring silo materials. There are still leaking issues not related to repaired portion.

Discussion on the 28'x60' concrete slab project schedule, noting Kennedy had said it would be a spring project. Connell asked would it be possible to have a storage structure on the slab which could accommodate 12'x20'-15'x30' which needs to be forklift accessible.

Cross added the interior floor continues to sag and separate causing safety concerns.

There are 19 employees working: there are two positions to fill and are being advertised through Express Employment. Housing concerns have not been reported noting employees live in Condon, Arlington and Boardman.

Judge Shaffer suggested IBR contact MCCOG who may provide training/employment wage reimbursement program.

IN THE MATTER OF GILLIAM COUNTY HISTORICAL FUNDING REQUEST

Karen Wilde representative of Gilliam County Historical Society-GCHS reported she has been involved with the group for over 19 years. During this time the program has been able to survive on donations, memberships and memorial contributions for operating expenses. Grants have provided funds to move the jail and church building to the site. When funds are available to make the Crum Mill structurally sound, it will provide another place for tourist to view the history of Gilliam County. Noting importance of keeping things fresh to keep people interested.

GCHS collects about \$8,000 annually which could be used for repairs and grant match if the County could budget operating funds (\$15,000-\$18,000) for the museum. This would cover the summer staff person, phone and other expenses. The option of a possible county levy was discussed.

Wilde has been taking GCHS website inquiries, answering questions and supporting Gilliam County tourism at her home, and would like to have internet services at the museum. Mac Stinchfield offers media services through The Times-Journal at no charge, and Dave Klein provides yard work maintenance.

No decisions were made.

IN THE MATTER OF PUBLIC HEARING 2014-15 WEED CONTROL ASSESSMENT

This being the time and place advertised Judge Shaffer reconvened the Public Hearing to gather evidence as to the need, who will benefit, and receive public input on the 2014-15 Weed Control Special Assessment Rate.

Public Input: Dick Krebs- Highway 19, Arlington, OR

Strongly supported the weed program and the importance of keeping on top of weed control.

With there being no further input Judge Shaffer closed the Public Hearing at 11:07 a.m.

IN THE MATTER OF ORDINANCE 2014-01 SPECIAL WEED ASSESSMENT

MOTION: Commissioner Weimar moved to approve Ordinance 2014-01: 2014-2015 Special Weed Assessment in the amount of \$.07 per acre totaling \$48,601.67.

SECOND: Judge Shaffer.

<u>Vote</u> :	2-0
Yes:	Judge Shaffer and Commissioner Weimar
No:	None

Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF RESOLUTION 2014-04 SURPLUS EQUIPMENT

MOTION: Commissioner Weimar moved to approve Resolution No. 2014-04 declaring the following Road Department vehicles as surplus equipment.

- 1992 Ford F450 Super Duty cab/chassis - VIN:2FDLF47M3NCB06076
- 2001 Chevrolet HD 2 Door Pick-up – VIN:1GCHK24U31E209078

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF NORCOR BOARD APPOINTMENT

MOTION: Commissioner Weimar moved to appoint Gary Miller to the NORCOR Budget Committee for a one year term.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF OSTER PROFESSIONAL CONTRACT

At a previous Court meeting Treasurer Danelle Wetherell recommended Gilliam County stay with Oster Professional Group for auditing services.

It was noted Oster Professional Group instructed the County gather three bids for expenditures over \$5,000. Oster has submitted an Engagement Letter and Audit Contract annually for services.

Discussion on auditing provider changes should continue when Commissioner Gronquist was present.

MOTION: Commissioner Weimar moved to accept Oster Professional Group's Audit Contract and Engagement Letter stating Audit cost would not exceed \$28,860 and Management Discussion and Analysis and Financial Statement preparation costs not to exceed \$5,770 for fiscal year ending June 30, 2014.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF CITY OF ARLINGTON LAW ENFORCEMENT SERVICES

Sheriff Bettencourt is working to merge the City of Arlington Law Enforcement/Sheriff Office Building contracts to a ten year lease agreement. Law Enforcement Services is a ten year contract and the building lease is a three year contract.

City Of Arlington's Recorder Pam Rosenbalm contacted Sheriff Bettencourt informing him the City agreed to a five year lease on the building. Sheriff Bettencourt will continue discussions with the City of Arlington regarding the contract.

The matter was tabled and no decisions were made.

IN THE MATTER OF A/MH AGREEMENT #141410 AMENDMENT #2 AND #3

Judge Shaffer reported Community Counseling Solutions-CCS Director Kimberly Lindsey recommended the Court approve both Amendments. It was noted this funding process requires additional Oregon staff time which could be used to better serve Oregon citizens.

MOTION: Commissioner Weimar moved to approve Amendment #02 and Amendment #03 to the 2013-2015 Intergovernmental Agreement for the Financing of Community Addictions and Mental health Services Agreement # 141410.

SECOND: Judge Shaffer.

Vote: 2-0
Yes: Judge Shaffer and Commissioner Weimar
No: None
Abstained: None
Absent: Commissioner Gronquist
Motion Passed.

IN THE MATTER OF CORRESPONDENCE

The Court acknowledged the following:

- CASA Director Amy Nation resignation letter noting her last day was March 18, 2014.

- Dollars for Scholars letter requesting funds: This would be appropriate for application to Special Projects funding cycle for consideration.
- Unsigned letter received-no action or discussion
- North Lincoln Street residents thanked the County for demolition services and removal of debris.

Commissioner Weimar requested a detailed budget showing how much the County has spent to abate the Lincoln Street property. Discussion on the cost and possibly being able to recover a portion expenses when the property sells.

Commissioners Present: Judge Steve Shaffer, Commissioner Michael Weimar and Commissioner Dennis Gronquist arrived at 1:00 p.m.
Absent: None.

The City of Arlington submitted two letters requesting funds:

- \$305,000 to pay for additional infrastructure project overage expenditures.
- \$25,000 for China Creek Golf Course operation and other expenses.

Specific entities were notified to apply for the Gilliam County funding process, the City of Arlington was not notified.

Consensus to set aside the City of Arlington funding request at this time pending discussion with Financial Advisor, Scott Clements.

IN THE MATTER OF CITY OF CONDON EASEMENT REQUEST

Judge Shaffer reported contacting the City of Condon for possible property which could be traded.

No decisions were made.

IN THE MATTER OF BUSINESS DEVELOPMENT LOAN REQUEST

Ellen Stump submitted a letter stating her plan to re-open the former Round Up Grill under Nana's Kitchen. Business location address: 211 South Main Street, Condon, OR 97823. Stump is requesting \$5,000 for business operating funds and plans to repay the loan within one year. It was noted Stump and silent partner have invested \$25,000 in this project.

Judge Shaffer will advise Treasurer Danelle Wetherell to process the loan contract.

Consensus to approve a twelve month loan contract, interest not to exceed existing loan rates.

IN THE MATTER OF THE CONSENT AGENDA

MOTION: Commissioner Weimar moved to approve the consent agenda: consisting of March 5, 2014 regular Gilliam County Court meeting.

SECOND: Commissioner Gronquist.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF COURT MEMBER REPORTS

No reports.

Judge Shaffer adjourned the regular Gilliam County Court meeting at 1:15 p.m.

IN THE MATTER OF PUBLIC FINANCE ADVISOR-WORK SESSION

The Gilliam County Court moved into a work session and welcomed Clements Partners, LLC Financial Advisor Scott Clements. Clements has provided Gilliam County financial advisory services in the past.

Judge Shaffer:

- Provided a five year history of financial commitments in the County including Condon and Arlington infrastructure projects, emergency services building in Condon and senior/community center in Arlington.
- Current wind value projections were not made available. Assessor Dave Messenger is working with the Department of Revenue and Sherman County to modify windmill valuation. Up to date projections will be forwarded to Clements when completed in May. Clements should contact Messenger who can provide any information or history as needed.
- Court Administrator Leanne Durfey could also provide information from previous actions, assist with developing benchmark.
- The Court would like to develop a plan to begin building funds to build bridges, economic growth and county sustainability up through 2040.

- Gilliam County is in the Greater Eastern Oregon Development Corporation- GEODC service area. Noting Mid-Columbia Economic Development District- MCEDD is providing services to our neighboring counties.

Commissioner Gronquist:

- Reviewed the Landfill Host Fee Ordinance which was created to secure funds, and the process has been effective. A plan/ordinance needs to be developed for the wind revenue as well.
- Public funding requests have increased substantially: We need to fund programs which promote livability.
- County Court has not been consistent with lending procedures and it is important to set guidelines to follow. Procedures could be reviewed every five years.
- Metro has a contract through 2019 to use Columbia Ridge Landfill. There are more landfills operating now which may affect future contracts.

Commissioner Weimar:

- Reported educational dollars are being exported and we need to influence economic growth to ensure educational investment benefits.
- Would like to use the Strategic Plan developed by community members as a funding criteria tool.
- Provided Strategic Investment Plan-SIP overview and different levels of funding for specific entities.

Clements:

- With changing revenue options a formula and level of development need to be developed. Updated wind revenue projections will be important. Projections can be distorted and would like to review the projections made by Judge Pat Shaw.
- Bridge fund developing important: begin building Capital Needs. The project's vision should be clear on the benefit to County.
- MCEDD working within the Columbia Gorge area stimulated small business growth with small business loan funds. Suggested setting an amount: such as \$50,000 which would be available annually for business development. Clements will provide MCEDD funding guidelines to the Court.

- Revenue can change in the foreseeable future: Discussed SIP distribution formula and where things could be more effective. Volatility concerns with possible tax credits and other unforeseen obstacles.

Clements agreed to review revenue information before committing to the project. If this is outside his scope of work he would recommend a qualified provider.

Judge Shaffer closed the work session at 2:37 p.m.

IN THE MATTER OF NEXT MEETING

Tri-County Court will be held on Wednesday - March 26, 2014 beginning at 10:00 a.m. and will be held at the Jeanne E. Burch Building 401 Fourth Street- Fossil, Oregon.

The next meeting will be held on Wednesday- April 2, 2014 at the Gilliam County Courthouse located in Condon, Oregon beginning at 10:00 a.m.

GILLIAM COUNTY COURT

By _____

Steve Shaffer, Judge

By _____

Dennis Gronquist, Commissioner

By _____

Michael Weimar, Commissioner

Marla Davies-Recorder