

6-4-2014

Judge Shaffer called the regular Gilliam County Court meeting to order at 10:04 am. The meeting was held at the Gilliam County Courthouse, Courtroom located at 221 S. Oregon St. Condon, OR. Commissioners Present: Judge Steve Shaffer, Commissioner Dennis Gronquist and Commissioner Michael Weimar. Absent: None

IN THE MATTER OF CONSENT AGENDA

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to approve May 7, 2014 regular court minutes, May 21, 2014 regular court minutes and May claims pending review.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

TABLED - May 14, 2014 budget committee minutes

IN THE MATTER OF ADDITIONS TO AGENDA

1:00 pm Executive Session pursuant to ORS 192.660 2(e)

IN THE MATTER OF AMENDMENT NO. 4 TO OREGON HEALTH AUTHORITY 2013-15 IGA

Judge Shaffer reported Community Counseling Solutions (CCS) Director Kimberly Lindsay has reviewed the amendment and is recommending the Court approve the Amendment, the amendment refers primarily to page six. It was noted CCS has an employee dedicated to track and assist with State recommended changes such as the amendment before the Court.

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to approve Amendment No. 4 to Oregon Health Authority 2013-15 IGA for Financing of Community Addictions and Mental Health Services Agreement No. 141410.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF MICHELLE COLBY: STAFF REPORT

Michelle Colby referred to written report submitted commenting if the Court has any concerns to please let her know. Colby commented this fiscal year has been very busy with technology needs including the migration of staff computers from XP to Windows 7. Last month the Court approved several technology related agreements as recommended by Colby. Rural Technology

Group's (RTG) Gilliam County network subscriber summary was reviewed. RTG started in October 2012 with 16 subscribers and as of April 2014 there are 51 subscribers; there has been small growth in subscribers. Discussion took place. Commissioner Weimar commented he is a subscriber, receives good service and is satisfied. Gilliam County Fire Services Coordinator, Shannon Coppock (member of the audience) inquired if RTG services can be accessed in Arlington. Colby commented she will need to refer Coppock to RTG for pricing and availability and will forward Coppock the contact information.

Colby commented she is currently working on submitting Gilliam County projects to the Greater Eastern Oregon Development Corporation (GEOCD) Comprehensive Economic Development Strategy (CEDS) new five year plan. The process is more elaborate than anticipated and Colby has not yet discussed the County Projects with Judge Shaffer or the Court. Judge Shaffer commented fiber connectivity would be a project to include for Gilliam County. Discussion took place. It was noted housing is a regional issue. The CEDS was discussed noting GEOCD has scheduled a second community meeting for July 16, 2014 at 3:00 pm at the Gilliam County Courthouse downstairs conference room. Judge Shaffer commented efforts are being made to request Gilliam County be moved from GEOCD to Mid-Columbia Economic Development District (MCEDD) stating the county aligns better with MCEDD.

Commissioner Weimar inquired about the Community Development Block Grant (CDBG) status and working with Wheeler County's new Economic Development Director Trevor Humphreys. Judge Shaffer commented in conversations with Wheeler County Commissioner Anne Mitchell, Humphreys focus is not on housing/CDBG at this time. Colby reported on the coordinated marketing efforts herself and Pioneer Community Development Corporation (PCDC) Director Kim Farrar have done thus far including advertising in The Times-Journal, Wheeler County News, articles in county newsletter, posting flyers in all the communities at food pantries, meal sites and general bulletin boards. Colby reported the state requires a minimum of 25 potential houses before an application can be submitted. Colby stated Farrar has recently done a 'pre-screening' of those on the list to determine viability and several have been disqualified. Colby commented PCDC is going to be able to assist a select few of the viable houses in Gilliam County with funds PCDC has. Discussion took place on housing in general in Gilliam County including rentals, new construction, existing housing stock, etc. Colby was thanked for her report.

IN THE MATTER OF SOUTH SPECIAL PROJECT GRANT APPLICATIONS 2014-15

Michelle Colby reported eight applications were received for South Special Project area totaling \$74,710.00. The amount available to award for the 2014-15 Special Project is \$44,810.82 for South end. The list of the applicants and their request was reviewed by the Court.

<u>Entity/Project</u>	<u>Requested Amount</u>
City of Condon - Swimming Pool; Condon Swimming Pool Repairs and maintenance	\$12,000
Condon Chamber of Commerce; Operations	\$15,000
Condon Dollars for Scholars; 2015 Scholarships	\$9,950
Condon Elks Lodge No 1869; Equipment-Traeger	\$1,100
Condon Little League; Lawn mower & grooming implement and irrigation improvements	\$10,000
Condon Western Events Association; Operations-NPRA Rodeo - August	\$18,500
South Gilliam County Rural Fire Protection District; Hurst cutter for vehicle extrication	\$6,000
Tumbleweed 2015; Officiating	\$2,160

Discussion took place on process and requests are approximately \$30,000 over what is available. Gilliam County Fire Services Coordinator, Shannon Coopock (member of the audience) informed the Court that since the South Gilliam County Rural Fire Protection District (SGCRFPD) application was submitted the SGCRFPD has been awarded an unanticipated grant in the amount of \$2,000 thus SGCRFPD request is now for \$4,000.

Judge Shaffer commented he took the approach of placing the requests into three categories: maintenance needs, economic development, and other and presented his rationale for each request. Commissioner Weimar and Commissioner Gronquist added input to the discussion based on the Judge's categories.

Lengthy discussion took place with City of Condon representatives Mayor Dale Thompson and City Administrator Kathryn Greiner regarding the Condon Swimming pool special project request and annual commitment of \$50,000 for operations. Additional discussion took place regarding the City of Condon law enforcement situation including retirement, contract with County, replacing city personnel, City of Condon Council position on the matter, local school interaction, and community needs, etc.

The Court discussed funding scenarios for the list of requests and developed funding suggestions.

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to approve disbursing South Special Project Funds for 2014-2015 as follows:

City of Condon - Condon Swimming Pool Repairs, maintenance and solar cover	\$9,650.82
Condon Chamber of Commerce; Operations	\$13,000.00
Condon Dollars for Scholars; 2015 Scholarships	\$2,500.00
Condon Elks Lodge No 1869; Equipment-Traeger	\$500.00
Condon Little League; Lawn mower & grooming implement & irrigation improvements	\$5,000.00
Condon Western Events Association; Operations-NPRA Rodeo in August	\$8,000.00
South Gilliam County Rural Fire Protection District; Hurst cutter for vehicle extrication	\$4,000.00
Tumbleweed 2015; Officiating	\$2,160.00

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar

No: None

Abstained: None

Absent: None

Motion Passed.

IN THE MATTER OF BUDGET HEARING FY 2014-15 / RESOLUTION NO. 2014-13

Judge Shaffer stated the hearing is being opened later than advertised (11:00 am) due to matters the Court was addressing noting it is now 11:14 am and proceeded with the hearing process. This being the time and place duly advertised for Public Hearing, Judge Shaffer opened the Public Hearing to receive public testimony on the 2014-2015 FY Budget as approved by the Budget Committee. Budget Officer Danelle Wetherell presented the Court with copies of the approved budget. Judge Shaffer asked if there is any public input, receiving none the Public Hearing was closed.

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to approve Resolution No. 2014-13 adopting budget, making appropriations, imposing and categorizing taxes for the 2014-15 budget totaling \$37,899,189 .

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF GRANT AWARD FOR TRANSPORTATION SYSTEM PLAN UPDATE

Planner Susie Anderson provided an update to the Court on the grant award from Oregon Department of Transportation (ODOT) to update the County Transportation System Plan (TSP). ODOT has informed Anderson the County is now being awarded additional funds for a total of \$130,000. Anderson stated the original grant award was \$85,000 with a minimum County cash match requirement of 10%. It was noted the Court approved a cash match of \$10,000 previously. Anderson stated ODOT is indicating the county match is now a total of \$17,727. Discussion took place on additional cash and/or in-kind match based on the now \$130,000 grant award.

MOTION: Moved by Judge Shaffer, seconded by Commissioner Gronquist to accept grant award in the amount of \$130,000 from ODOT with a County cash match of \$13,000 and county in-kind match in the amount of \$4,727 for a total County match in the amount of \$17,727.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF TERRI CARNINE: STAFF REPORT / COUNTY WELLNESS POLICY

Safety Officer Terri Carnine distributed copies of Safety committee report. Carnine stated the County may apply for a wellness grant through City/County Insurance Services (CIS); noting one of the criteria to apply is that the County establish a Wellness Policy and Wellness Committee. Discussion took place on the draft Wellness Policy. It was suggested the Wellness Committee be a sub-committee of the County Safety Committee. Carnine plans to apply for a wellness grant for the purchase of hot/cold water dispenser to be located at the courthouse knowing if not accepted the Court has agreed to fund the purchase.

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to adopt Gilliam County Wellness Policy with the Wellness Committee a sub-committee of the County Safety Committee.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None

Motion Passed.

Carnine highlighted the following from her written staff report:

- Attended CIS annual conference in February
- Noted Delene Durfey is retiring at the end of June and Carnine proposed Marla Davies fill Durfey's position of the safety committee. Discussion took place on filling the position. Carnine will report back on whether or not there is set number of committee members. Carnine responded Marybeth Jaeger has filled Alyssa Winslow's position although it is not indicated on the report.
- Reported CIS has a Risk Management incentive program resulting in grant funds being available to the County. The Safety committee has discussed applying for the funds to install a cover over the grease pit at the County Road shop. Safety Committee member and Road Department Mechanic Larry Hardie will be discussing the matter with the Road Master.

Carnine provided and reviewed safety inspection report for the County motor pool vehicles. Carnine commented the Blazer mileage is at 99,237 and suggested this vehicle be replaced in the next fiscal year. Carnine stated if the Court agrees she would like to replace the Blazer with a small, 4-wheel drive, SUV. Discussion took place. It was noted there is \$33,000 budgeted in the 2014-15 budget for vehicle replacement. Carnine will move forward with the process to replace the Blazer. Carnine was thanked for her report.

IN THE MATTER OF OPEN BID SURPLUS VEHICLE-WEED DEPT.2001 CHEVROLET PICKUP

Road/Weed Department Administrative Assistant Terri Carnine reported one unsealed bid was received by the deadline and one sealed bid was received yesterday after the deadline. Discussion took place. Carnine clarified one bid (un-sealed) was received by the advertised deadline. Discussion took place on process and moving forward, including notice said 'sealed' bids and one bid even though received by deadline was not sealed and since another sealed bid has been submitted. It was **Consensus** of the Court to not acknowledge any and all bids at this time and re-advertise the surplus equipment. Carnine will re-advertise the surplus property.

IN THE MATTER OF CORRESPONDENCE

Court acknowledged receipt of thank you for flowers from Terri Carnine.

IN THE MATTER OF AMENDMENT NO. 2 TO ODOT GRANT AGREEMENT NO. 29515

It was noted the amendment addresses the County being awarded additional grant funds. Original grant award was in the amount of \$140,000 the County is now being awarded a total of \$160,000 an increase in \$20,000 additional grant funds. Noted the Oregon Department of Transportation (ODOT) grant does not require a County match.

MOTION: Moved by Commissioner Weimar, seconded by Commissioner Gronquist to approve Amendment No. 2 to Oregon Department of Transportation Grant Agreement No. 29515.

Vote: 3-0

Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None

Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF APPOINTMENT TO CCS GILLIAM-WHEELER ADVISORY BOARD

Judge Shaffer prefaced Community Counseling Solutions (CCS) Director Kimberly Lindsay made reference to this appointment at the last Court meeting noting Delene Durfey's position is the one to be filled. Judge Shaffer suggested Marla Davies fill the vacated position created by Durfey's resignation/retirement.

MOTION: Moved by Commissioner Gronquist, seconded by Commissioner Weimar to appoint Marla Davies to serve of the Community Counseling Solutions Gilliam-Wheeler Advisory Board.

Vote: 3-0
Yes: Judge Shaffer, Commissioner Gronquist and Commissioner Weimar
No: None
Abstained: None
Absent: None
Motion Passed.

IN THE MATTER OF COURT MEMBER REPORTS

Judge Shaffer reported on the following:

- As follow-up to quote for annual maintenance of the library heating system. It was reported that library staff is currently changing the filters themselves monthly. Communications with Jamieson & Marshall indicate that if a situation arises they will conduct an onsite assessment for a flat rate at which time they will be able to determine if there is a warranty matter to be addressed; if there is a warranty issue Jamieson & Marshall has the ability to work with the warranty company to resolve the matter. Judge Shaffer suggested and **Consensus** of Court to thank the company that submitted the quote and inform them their service is not needed at this time.
- Referred to County owned property at 110 N. Lincoln St. Condon, OR (aka Hawk) stating the property is now cleaned and vacant and suggested the County move forward with disposing of the property. **Consensus** of the Court to move forward with disposing of the property and if possible to coordinate the process with the disposing of property recently acquired in trade with the City of Condon.
- Inquired if Commissioner Gronquist could attend the Port of Arlington meeting next Tuesday June 10, 2014 at 5:00 pm as a result of schedule conflicts Judge Shaffer may or may not be able to attend. If he does make it to the meeting Judge Shaffer will be late and asked if Commissioner Gronquist could report on the \$294,000 and inquire if the Port has an issue with the County requesting to move from Greater Eastern Oregon Development Cooperation to Mid-Columbia Economic Development District.

LUNCH The County Court recessed for lunch at 12:01 pm and reconvened at 1:03 pm

IN THE MATTER OF EXECUTIVE SESSION ORS 192.660 2(e)

Judge Shaffer declared the meeting to be in Executive Session pursuant to ORS 192.660 2(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. No decisions were made. Separate minutes were taken and will be filed in the office of the County Clerk.

RECONVENED Gilliam County Court meeting; Judge Shaffer reconvened Court at 1:45 pm

IN THE MATTER OF COURT MEMBER REPORTS - CONTINUED

Commissioner Weimar reported

- Attended the Mid-Columbia Council of Governments meeting and agenda items included budget adoption, workforce development, GOBHI, National Career Readiness Certificate (NCRC), Transportation network, building codes (fee increases).
- Attended Community Action Program of East Central Oregon (CAPECO) meeting. Agenda focused on workforce and state restructure of the work force program segment. CAPECO will be developing a strategic plan, wage increases in upcoming fiscal year for all employees of (1.5% COLA), staff cross-training, and Applewood Village housing project refinancing.

IN THE MATTER OF JULY COUNTY COURT MEETING DATES

Discussion took place on the month of July meeting dates. Court is scheduled for July 2nd and July 16th. Suggestion was made to only meet once during the month of July with that meeting being the regularly scheduled second meeting for the month. **Consensus** of the Court to meet only once during the month of July; the meeting will be on Wednesday July 16, 2014. Noted Judge Shaffer previously suggested a work session be scheduled during the month of August; if possible this will coincide with one of the regular meetings during that month.

IN THE MATTER OF NEXT MEETING

The next Gilliam County Court Meeting will be held on June 18, 2014 beginning at 10:00 a.m. and will be held at the Arlington City Hall, Arlington, OR

A Tri County Court meeting will be held on Wednesday, June 25th at 10:00 a.m. and will be held at the Steve Burnet Extension and Research Center in Moro, OR

It appearing to the Court there was no further business to be conducted at this time and not additional matters to be considered Judge Shaffer adjourned the meeting at 2:02 p.m.

GILLIAM COUNTY COURT

By _____
Steve Shaffer, Judge

By _____

Dennis Gronquist, Commissioner

By _____
Michael Weimar, Commissioner

M.Colby-Recorder