

**11-4-15**

Judge Shaffer called a work session to order at 8:30 a.m. Judge Shaffer called the regular Gilliam County Court meeting to order at 10:07 a.m. The meeting was held at the Gilliam County Courthouse in Condon, OR. Present were Judge Steve Shaffer, Commissioner Michael Weimar and Commissioner Dennis Gronquist. Absent: None.

**IN THE MATTER OF THE WORK SESSION**

Members of the Court met to discuss job openings at the Court House and how to best proceed to fill them with staffing needs and budgeted positions. Judge Shaffer said that all of the employees at the Courthouse wear a number of different hats. The challenge will be how to coordinate a number of part time positions and consolidate them into hires to fill the needed gaps. Judge Shaffer is looking to perhaps contract out for a CASA Coordinator. There is need for a part time Information Technology employee to oversee and maintain contracts the County has for their software and issues that come up with the phone system and copier repairs. This could potentially be another contract position. Transportation would like to have a backup to take calls when Marla Davies is out of the office. Family Services is overloaded. The Court is still looking to fill a Human Resources/Risk Management position. Members of the Court agreed the combination of the two would be a full time position. Another part time position would be a purchasing agent to handle fixed asset purchases over \$5,000. Members of the Court discussed at length the pros and cons of hiring a full time employee versus contracting out some of the work to meet the County's current needs.

**GILLIAM COUNTY COURT**

By \_\_\_\_\_  
Steve Shaffer, Judge

By \_\_\_\_\_  
Dennis Gronquist, Commissioner

By \_\_\_\_\_  
Michael Weimar, Commissioner *R. Weinstein/Recorder*